

The Regular meeting of the Peru Town Board was held on Monday August 25, 2025 at the Peru Town Hall. Those present were Mr. Craig H. Randall, Supervisor (Excused); Mr. James Douglass, Deputy Supervisor; Mr. Eric Duquette, Councilman; Mr. Melvin Irwin, Councilman; Mr. Kregg Bruno, Councilman and Mrs. Dianne Miller, Town Clerk. Also present were Ms. Pamela Barber, Confidential Secretary to the Board ; Mr. Michael Farrell, Highway Superintendent; Mr. Matthew Favro, Town Attorney; Mr. T'Chaka Sikelianos, Dog Control Officer, Mrs. Kristin Marino, Recreation Director; Mr. Courtney Tetrault, Water/Sewer Superintendent(Excused); Helen Nerska, Town Historian (Excused) and Mr. Bob Guynup, Zoning Officer (Excused).

The meeting was called to order at 6:00 PM by Mr. Douglass with the Pledge of Allegiance.

**Motion** by Mr. Irwin; seconded by Mr. Bruno to accept the Regular Meeting minutes held on August 11, 2025.

Ayes 4 Noes 0

***Motion Carried***

**Motion** by Mr. Bruno; seconded by Mr. Duquette to accept the Emergency Meeting minutes held on August 20, 2025.

Ayes 4 Noes 0

***Motion Carried***

***Community Input***  
***NONE***

#### **RESOLUTION NUMBER: 25.08.25-1**

#### **A RESOLUTION TO SEEK APPRAISAL SERVICES FOR THE FORMER CALIORAS PROPERTY AS PER ENVIRONMENTAL FACILITIES CORP FOR REIMBURSEMENT FOR THE PWWTP PROJECT.**

**MOTION: Mr. Bruno**

**SECOND: Mr. Irwin**

**WHEREAS**, the Town Board has deemed it necessary for the Town of Peru to seek appraisal services to provide a current valuation of former Calioras property, Tax Map ID #280.1-5-4.1, that was purchased for the Peru Wastewater project to get the cost of purchase reimbursed by EFC grant monies.

**WHEREAS**, the Peru Town Board has in front of them an engagement letter from Derek J. Rosenbaum, a NYS Certified General Appraiser, of Rosenbaum Appraisal & Consulting, for the not to exceed price of \$1,700.00 (One Thousand Seven Hundred) dollars. This appraisal, "In order to be considered for use, EFC will need a full, independent, USPAP certified appraisal, that does not rely on the recent sale/purchase as the basis of analysis."

**NOW THEREFORE, BE IT**

**RESOLVED**, that the Town of Peru approves the services of Derek J. Rosenbaum for the valuation information as necessary to achieve this purpose The Town Supervisor is hereby authorized to execute any further documentation necessary to facilitate and/or consummate the appraisal contract; and it is further

**BE IT RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Kregg Bruno</b>	<b>x</b>	
	<b>Eric Duquette</b>	<b>x</b>	
	<b>James Douglass</b>	<b>x</b>	
	<b>Mel Irwin</b>	<b>x</b>	
	<b>Craig Randall</b>	<b>Excused</b>	

**Carried: 4 Ayes 0 Noes**

**RESOLUTION NUMBER: 25.08.25-2**

**A RESOLUTION ACCEPTING THE SECTION 284 AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONIES BETWEEN THE PERU TOWN BOARD AND THE TOWN HIGHWAY SUPERINTENDENT.**

**MOTION: Mr. Bruno**

**SECOND: Mr. Duquette**

**WHEREAS**, Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways and received from New York State for State Aid for the repair and improvement of highways, shall be expended as per attached agreement.

**WHEREAS**, the sum of **\$242,053.50** shall be set aside to be expended for primary work and general repairs upon approximately **3.04** miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or renewals thereof. The following sums shall be set aside to be expended for the permanent improvement of Town highways.

**NOW THEREFORE, BE IT**

**RESOLVED**, that the Town of Peru agrees the proposed Section 284 Agreement of the Peru Town Highway Superintendent is reasonable and at a cost estimated to be \$242,053.50 (Two Hundred Forty Two Thousand Fifty Three Dollars and Fifty cents) as per attached agreement.

**BE IT RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Kregg Bruno</b>	<b>x</b>	
	<b>Eric Duquette</b>	<b>x</b>	
	<b>James Douglass</b>	<b>x</b>	
	<b>Mel Irwin</b>	<b>x</b>	
	<b>Craig Randall</b>	<b>Excused</b>	

**Carried: 4 Ayes 0 Noes**

**RESOLUTION NUMBER: 25.08.25-3**

**A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING WITH CLINTON COUNTY HEALTH DEPARTMENT FOR CLINIC SERVICES AND THE TOWN OF PERU AND AUTHORIZING THE SUPERVISOR TO EXECUTE THE SAME.**

**MOTION: Mr. Bruno**

**SECOND: Mr. Irwin**

**WHEREAS**, the Town Board has the Memorandum of Understanding between Clinton County Health Department and the Town of Peru to provide a site for Clinic Services for the residents of Clinton County,

**WHEREAS**, this term of agreement shall continue and be binding upon both parties for a period of twelve (12) months from 10/1/2025 to 9/30/2026 at which time it will be subject to review and renewal.

**THEREFORE, BE IT**

**RESOLVED**, said proposed Memorandum of Agreement is approved and the Supervisor be and hereby is authorized to execute said contract, **AND, BE IT**

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Kregg Bruno</b>	<b>x</b>	
	<b>James Douglass</b>	<b>x</b>	
	<b>Mel Irwin</b>	<b>x</b>	
	<b>Eric Duquette</b>	<b>x</b>	
	<b>Craig Randall</b>	<b>Excused</b>	

**Carried: 4 Ayes 0 Noes**

***Telegraph Road Over Dry Mill Brook Culvert Project Engineering Update***

Mr. Favro has recommended for a representative from NYSEG be contacted to discuss and justify why temporary poles are not an option.

## PROJECT STATUS REPORT

**Reporting Period:** August 15, 2025

<b>PROJECT NAME:</b> Replacement of Telegraph Road over Dry Mill Brook	<b>C&amp;S PROJECT NUMBER:</b> AG6.002.001
<b>CLIENT NAME:</b> Town of Peru	<b>CLIENT CONTACT(S):</b> Michael Farrell – Highway Superintendent

Significant activities underway or completed:

- ◆ Design
  - ↳ Continue Internal Review of Final Plans, Specifications, and Estimate – August 2025
- ◆ Utility Owner Coordination
  - ↳ Utility Coordination Underway – August 2025
    - ◆ Developing, discussing and reviewing alternatives for Utility relocations
- ◆ Coordinated with the Town

Next period's expected activities:

- ◆ Design
  - ↳ Complete Final Plans/Estimate/Bid Proposal Book – August 2025
  - ↳ Submit Final Plans, Specifications, and Estimate to Town for Review – September 2025
- ◆ Utility Owner Coordination
  - ↳ Finalize required Utility Relocations with Utility Owners – August/September 2025 (*anticipated*)
- ◆ ROW / Grading Releases
  - ↳ Receive Executed Grading Releases from adjacent affected Property Owners – August/September 2025 (*anticipated*) (*Town is Coordinating*)
- ◆ Coordinate with the Town

Extended forecasted expected activities:

- ◆ Design
  - ↳ Receive Final Plans, Specifications, and Estimate Comments from Town for Review – September 2025
  - ↳ Address Town Comments to Final Plans, Specifications, and Estimate – September 2025
  - ↳ Prepare for Project Advertisement and Letting – September 2025
- ◆ Utility Owner Coordination
  - ↳ Schedule Utility Relocations – Summer/Fall 2025
- ◆ Coordinate with the Town

Other important project information:

- ◆ The project design is currently on schedule.
  - ↳ *The project schedule is largely dependent on completion of the Utility Relocations by the Utility Owners.*
- ◆ The project design is currently within the budget.

Information/direction needed from client:

- ◆ Nothing at this time.

# PROJECT STATUS REPORT

Design Project Schedule	
Activity	<i>Expected / Actual Finish Date</i>
Project Start	June 2024
Preliminary Design – Design Alternatives Report	March 2025
ROW Acquisition (grading release approvals)	<i>August/September 2025</i>
Final Design - Construction Documents	<i>August/September 2025</i>
Advertisement / Letting	<i>September 2025</i>

Note:

1. *Schedule above assumes agency reviews (i.e. Town, County, USACE, NYSDEC, etc.) are completed in a timely manner.*

**Pam- I need help on this please**

## ***Other Business***

Mr. Sikeleanos stated he serviced a few calls concerning dogs being tethered. The dogs were safe except one was questionable which he handled.

Mr. Farrell stated he was preparing the 284 for 2026 and the third round of mowing was in progress.

Mr.Badger discussed a grant for a mural – the timeline is very tight. Ms. Barber asked him to email the information. Mr. Irwin stated he and Mr. Randall had discussed an idea for the mural.

## ***Public Comments on Agenda Items Only***

A RESOLUTION AUTHORIZING THE POST-AUDIT PAYMENT OF CERTAIN CLAIMS, BILLS AND INVOICES OF THE TOWN.

MOTION: Mr. Bruno SECOND: Mr. Irwin

WHEREAS, the Town Board has reviewed and audited the following claims, bills and invoices for services rendered and goods provided to the Town in August 2025.

From Town of Peru Vouchers for August 2025, #202501189 through and including #202501263 Abstract dated 8/20/25.

For the dollar amount totaling: \$ 412,065.16 of that, \$18,179.13 was wired, credit cards and prepaid; and \$393,886.03 remaining to be paid for August 2025.

WHEREAS, the Town Board finds said claims, bills, and invoices to be acceptable in form and reasonable in amount.

NOW, THEREFORE, BE IT

RESOLVED, that payment of the aforementioned claims, bills and invoices is approved, and the Supervisor be and hereby is authorized to make such payment; and be it further,

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		YES	NO
	Kregg Bruno	x	
	James Douglass	x	
	Eric Duquette	x	
	Mel Irwin	x	
	Craig Randall	Excused	

Carried: 4 Ayes 0 Noes

Motion by Mr.Bruno ; seconded by Mr. Irwin to adjourn Regular meeting at 6 37 PM to go into Executive Session, No decision will be made –Personnel.  
Ayes 4 Noes 0 Motion Carried

Motion by Mr. Bruno; seconded by Mr. Duquette to return to Regular Meeting at 6:57PM  
Ayes 4 Noes 0 Motion Carried

Motion by Mr.Duquette; seconded by Mr. Irwin to adjourn the regular meeting at 6:58PM.  
Ayes 4 Noes 0 Motion Carried