

The Regular Meeting of the Peru Town Board was held on August 11, 2025, at the Peru Town Hall. Those present were Mr. Craig Randall, Supervisor; Mr. James Douglass, Mr. Eric Duquette, Councilman; Mr. Gregg Bruno, Councilman; Mr. Melvin Irwin, Councilman and Mrs. Dianne Miller, Town Clerk. Also present were Ms. Pamela Barber, Confidential Secretary to the Board and Deputy Town Clerk, Mr. Matthew Favro, Town Attorney; Mr. T'chaka Sikelianos, Dog Control Officer; Mr. Michael Farrell, Highway Superintendent; Mr. Tyler Jarvis, Deputy Highway Superintendent; Mr. Courtney Tetrault, Water/Sewer Superintendent; Mrs. Kristin Marino, Recreation Director;(Excused) Mrs. Helen Nerska, Town Historian and Mr. Bob Guynup, Zoning Officer Control Officer.

The meeting was called to order at 6:00 PM by Mr. Randall with the Pledge of Allegiance.

**Motion** by Mr. Douglass; seconded by Mr. Duquette to include the reports from the following departments into the official record of tonight's meeting. (Water/Sewer/Valcour; Highway; Town Clerk;; Youth Department; Code/Zoning; Supervisor's Report; Court; Website; and Banking Reports.

**5 Ayes 0 Nays**

***Motion Carried***

**Motion** by Mr. Irwin seconded by Mr. Bruno to accept Regular Meeting minutes held July 28, 2025.

**5 Ayes 0 Noes**

***Motion Carried***

### ***Community Input***

Mr. Brandon Way stated he is filing a Notice of Claim against the Town of Peru and Mr. Bob Guynup- Zoning and Codes Officer.

### ***AES Northeast to Give Update on the Peru Wastewater Treatment Project***

August 11, 2025

#### **Project Update Meeting**

#### **Attendees:**

- AES Northeast
  - Nathan Bull, PE                      Director of Building Systems, Principal-in-Charge
  - Michael Metcalf                      Construction Manager
- Town of Peru
  - Craig Randall                              Town Supervisor
  - Town Council Members
  - Courtney Tetrault                      Water/Sewer Superintendent

#### **Agenda:**

- WPCP Process Upgrades and Disinfection
  - Construction Administrative items
    - Project submittals are 70% complete for GC, M, and E, and about 20% for P.
    - Awaiting feedback from EFC on status of Town's Financing package to the Loan Committee, expecting an update by the end of the week.
    - Contractors MWBE paperwork is current.
  - Project Progress and Schedule
    - Mike Metcalf provided an update on the project construction schedule
    - The General Contractor has been backfilling the lagoon and preparing the subgrade for the footings at both the PTA and WSG buildings. Expect contractor to be at footing subgrade today or tomorrow.
    - The PTA building mat slab is formed, and rebar is approximately 90% complete. Step footing forms and rebar installation is underway. The precast vortex structure has been installed in the influent room.
    - Concrete pour for PTA building mat slab and footings is tentatively scheduled for next week.
    - Site work will progress to the east side of the lagoon, including the removal of the remaining liner.
    - ATL has been testing the backfilled materials.

**Motion** by Mr. Bruno second by Mr. Douglass to approve “GC Contract” Pay Application #1 in the amount of \$ 184,129.00 to Murnane Building Contractors.  
5 Ayes 0 Noes

**Motion** by Mr. Bruno second by Mr. Irwin to approve “P Contract” Pay Application #2 in the amount of \$ 14,250.00 to John W. Danforth Co.  
5 Ayes 0 Noes

**Motion** by Mr. Bruno second by Mr.Duquette to approve “M Contract” Pay Application #1 in the amount of \$ 20,496.25 to K & L Plumbing & Heating Co.  
5 Ayes 0 Noes

**Motion** by Mr.Duquette second by Mr. Douglass to approve “E Contract” Pay Application #3 in the amount of \$ 14,129.76 to Triangle Electrical Systems, Inc.  
5 Ayes 0 Noes

**A RESOLUTION TO HOLD A PUBLIC HEARING TO ADOPT LOCAL LAW #1 OF 2025 TO EXCEED THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW 3-c. IF NEEDED.**

**RESOLUTION # 25.08.11-1**

**MOTION:** Mr. Bruno **SECOND:** Mr.Duquette

**WHEREAS**, the Town Board of the Town of Peru is anticipating that the budget for the fiscal year of 2025 will require a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law § 3-c, and

**WHEREAS**, a local law is required pursuant to subdivision 5 of General Municipal Law§ 3-c to authorize the Town Board to override the tax levy limit by the adoption of a local law approved by vote of sixty percent (60%) of the Town Board, so be it therefore

**RESOLVED**, that Local Law #1 for the year 2025, entitled "A Local Law to override the tax levy limit established in General Municipal Law § 3-c is duly introduced, and be it further,

**RESOLVED**, that a Public Hearing on said proposed Local Law #1 of 2025 will be held at the Town Hall on Monday, September 8 at 5:45 p.m. where the public will be allowed an opportunity to voice comments for or against said law.

**RESOLVED**, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	<b>Kregg Bruno</b>	<b>x</b>	
	<b>James Douglass</b>	<b>x</b>	
	<b>Eric Duquette</b>	<b>x</b>	
	<b>Mel Irwin</b>	<b>x</b>	
	<b>Craig Randall</b>	<b>x</b>	

Carried: 5 Ayes 0 Noes

## Peru Town 2026 Budgeting Schedule-Tentative

Monday, September 8, 2025, 5:45 PM	Public Hearing to Exceed Tax Cap Local Law
Wednesday, September 10, 2025, 5:30 PM	Highway Culvert Workshop for Bonding
Wednesday, September 17, 2025, 5:30 PM (Downstairs)	Highway Budget Workshop
Wednesday, September 24, 2025, 5:30 PM	Water/Sewer/Valcour Workshop
Tuesday, September 30, 2025, 5:30 PM	Salaries/General Workshop
Thursday, October 2, 2025, 5:30 PM	Special Meeting to Present Tentative Budget (by Oct 5 – Per Town Law)
Wednesday, October 15, 2025, 5:30 PM (Downstairs)	Budget Review Workshop
Wednesday, October 22, 2025, 5:30 PM (needed)	Budget Review Workshop (if needed)
Wednesday, November 5, 2025, 5:30 PM	Public Hearing on Preliminary Budget
Wednesday, November 19, 2025, 5:30 PM	Special Meeting to Adopt Final Budget

*Motion* by Mr. Duquette second by Mr. Irwin to accept 2026 Tentative Budget Schedule.  
5 Ayes 0 Noes

*Announcement of Impending Retirement of Code Enforcement Officer.*  
Mr. Guynup stated he will be retiring at the end of September 2025. Ms. Barber has requested an official letter of resignation for Mr. Guynups’ personnel file.

*Motion* by Mr. Bruno second by Mr. Douglass to accept Mr. Guynups verbal resignation as Code Enforcement Officer.  
5 Ayes 0 Noes

### *Telegraph Road Culvert Project Engineering Update*

## PROJECT STATUS REPORT

**Reporting Period:** May 23, 2025

**PROJECT NAME:**

Replacement of Telegraph Road over Dry Mill Brook

**C&S PROJECT NUMBER:**

AG6.002.001

**CLIENT NAME:**

Town of Peru

**CLIENT CONTACT(S):**

Michael Farrell – Highway Superintendent

Significant activities underway or completed:

- ◆ Design
  - Complete Sheeting Design and Check – May 2025
  - Received County Comments on Preliminary Plans – May 2025
  - Continue Internal Review of Advanced Detail Plans and Estimate – May 2025
  - Continue Construction Bid Proposal Book – May 2025
- ◆ Environmental Agency Coordination

- Continued Checking with USACE on Permit Review Status – May 2025
- ◆ Utility Owner Coordination
  - NYSEG Coordination Underway – May 2025
  - On-Site Utility Meeting Held May 22, 2025
- ◆ Coordinated with the Town

Next period’s expected activities:

- ◆ Design
  - Complete Final Design/Estimate/Bid Proposal Book – June 2025
    - ◆ Note: Completion Date based on USACE approval of proposed structure type and size
  - Submit Final Plans, Specifications, and Estimate to Town for Review – June 2025
- ◆ Utility Owner Coordination
  - Finalize required Utility Relocations with Utility Owners – June 2025
- ◆ Environmental Agency Coordination
  - USACE approval of proposed structure type and span – June 2025 (*anticipated*)
  - USACE Additional Questions/Comments or Permit – June 2025 (*anticipated*)
- ◆ Coordinate with the Town.

Extended forecasted expected activities:

- ◆ Design
  - Receive Final Plans, Specifications, and Estimate Comments from Town for Review – June/July 2025
  - Address Town Comments to Final Plans, Specifications, and Estimate – June/July 2025
  - Prepare for Project Advertisement and Letting – August 2025
- ◆ Utility Owner Coordination
  - Schedule Utility Relocations – Spring 2025
- ◆ Environmental Agency Coordination
  - Send NYSDEC and USACE any revisions to previously submitted plans (if needed) – June 2025
- ◆ Coordinate with the Town

Other important project information:

- ◆ The project design is currently on schedule. ➤ The project schedule is largely dependent on the required structure review and final Joint Permit application review by the NYSDEC and USACE
- ◆ The project design is currently within the budget.

Information/direction needed from client:

- ◆ Nothing at this time.

Design Project Schedule

Activity	Expected / Actual Finish Date
Project Start	June 2024
Preliminary Design – Design Alternatives Report	March 2025
Final Design - Construction Documents	June 2025
ROW Acquisition (grading release approvals)	July 2025
Advertisement / Letting	August 2025

**Other Business.**

**Motion** by Mr. Duquette second by Mr. Bruno to approve 2025 Highway Law 284 agreement  
5 Ayes 0 Noes

*Public Comments on Agenda Items Only*  
NONE

**RESOLUTION NUMBER: 25.08.11-2**

**A RESOLUTION AUTHORIZING THE POST-AUDIT PAYMENT OF CERTAIN CLAIMS, BILLS AND INVOICES OF THE TOWN.**

**MOTION:** Mr. Bruno **SECOND:** Mr. Duquette

**WHEREAS**, the Town Board has reviewed and audited the following claims, bills and invoices for services rendered and goods provided to the Town in August 2025.

From Town of Peru Vouchers for July 2025, #202501111 through and including #202501188

Abstract dated 8/6/25.

For the dollar amount totaling: \$ 255,319.52 of that, \$15,842.55 was wired, credit cards and prepaid; and \$239,476.97 remaining to be paid for August 2025.

**WHEREAS**, the Town Board finds said claims, bills, and invoices to be acceptable in form and reasonable in amount.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that payment of the aforementioned claims, bills and invoices is approved, and the Supervisor be and hereby is authorized to make such payment; and be it further,

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Kregg Bruno</b>	<b>x</b>	
	<b>James Douglass</b>	<b>x</b>	
	<b>Eric Duquette</b>	<b>x</b>	
	<b>Mel Irwin</b>	<b>x</b>	
	<b>Craig Randall</b>	<b>x</b>	

**Carried: 5 Ayes 0 Noes**

**Motion** by Mr. Irwin; second by Mr. Bruno to adjourn Regular meeting at 6:44 PM to go into Executive Session – Personnel; Possible decision will be made.  
Ayes 5 Noes 0 **Motion Carried**

**Motion** by Mr. Duquette; seconded by Mr. Irwin to return to the Regular Meeting at 6:55 PM  
Ayes 5 Noes 0 **Motion Carried**

**Motion** by Mr. Duquette second by Mr. Douglass to advertise for Code Enforcement Officer.  
5 Ayes 0 Noes

**Motion** by Mr.Irwin, seconded by Mr. Bruno, to adjourn the regular meeting at 6:57 PM.  
Ayes 5 Noes 0 **Motion Carried**