

The Regular Meeting of the Peru Town Board was held on Monday July 28, 2025 at the Peru Town Hall. Those present were Mr. Craig H. Randall, Supervisor; Mr. James Douglass, Councilman, (Excused); Mr. Eric Duquette, Councilman; Mr. Melvin Irwin, Councilman; Mr. Gregg Bruno, Councilman and Mrs. Dianne Miller, Town Clerk. Also present were Ms. Pamela Barber, Confidential Secretary to the Board; Mr. Michael Farrell, Highway Superintendent; Mr. Matthew Favro, Town Attorney (Excused); Mr. T'chaka Sikelianos, Dog Control Officer, (Excused) Mrs. Kristin Marino, Recreation Director; (Excused) Mr. Courtney Tetrault, Water/Sewer Superintendent; Helen Nerska, Town Historian and Mr. Bob Guynup, Zoning Officer (Excused).

The meeting was called to order at 6:00 PM by Mr. Randall with the Pledge of Allegiance.

***Motion*** by Mr. Bruno; seconded by Mr. Irwin to accept the Regular Meeting minutes held on July 14, 2025.

Ayes 4 Noes 0

***Motion Carried***

***Community Input***

***NONE***

#### **RESOLUTION NUMBER: 25.07.28-1**

#### **A RESOLUTION TO AUTHORIZE THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD CONSENT AND SUPPORT TO SUBMIT AN APPLICATION FOR SMART GROWTH COMMUNITY PLANNING FUNDING**

**MOTION:** Mr. Bruno

**SECOND:** Mr. Duquette

**WHEREAS**, the Town of Peru is prepared to update its 2006 comprehensive plan; and

**WHEREAS**, the Town has completed many tasks in the previously adopted plan, requiring a community led process to determine a new set of goals; and

**WHEREAS**, the Town intends to submit a grant for the through the Department of State's Smart Growth Community Planning Program in an amount not to exceed 90% of the project cost, with a 10% match requirement that the Town may provide in the form of a cash contribution, volunteer time, municipal force accounts, in-kind services, or other non-state grant funding; and

**WHEREAS**, the Town gives the Lake Champlain-Lake George Regional Planning Board consent and support to submit the application

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Peru authorizes the Town Supervisor to submit an application on the Town's behalf for funds through the Department of State's Smart Growth Community Planning Program to develop a new comprehensive plan.

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Kregg Bruno</b>	<b>x</b>	
	<b>James Douglass</b>	<b>Excused</b>	
	<b>Eric Duquette</b>	<b>x</b>	
	<b>Mel Irwin</b>	<b>x</b>	
	<b>Craig Randall</b>	<b>x</b>	

**Carried: 4 Ayes 0 Noes**

**RESOLUTION NUMBER: 25.07.28-2**

**A RESOLUTION APPROVING A SHARED SERVICES AGREEMENT BETWEEN THE TOWN OF PERU HIGHWAY DEPARTMENT AND TOWN OF JAY HIGHWAY DEPARTMENT AND AUTHORIZING TO RENT, BORROW, LEASE OR EXCHANGE EQUIPMENT AND THE SUPERVISOR TO EXECUTE THE SAME.**

**MOTION: Mr. Duquette**

**SECOND: Mr. Bruno**

**WHEREAS**, all municipalities, including the Town of Peru, have the power and authority to contract for the purpose of renting, leasing, exchanging, borrowing or maintaining of machinery and equipment, with or without operators, with other municipalities.

**WHEREAS**, the Town Board members have the Shared Services Agreement between Town of Peru Highway and the Town Jay Highway before them, **THEREFORE, BE IT**

**RESOLVED**, said proposed Agreement is approved and the Supervisor be and hereby is authorized to execute said contract, **AND, BE IT**

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Kregg Bruno</b>	<b>x</b>	
	<b>James Douglass</b>	<b>Excused</b>	
	<b>Eric Duquette</b>	<b>x</b>	
	<b>Mel Irwin</b>	<b>x</b>	
	<b>Craig Randall</b>	<b>x</b>	

**Carried: 4 Ayes 0 Noes**

***Vandalism at Heyworth Mason Park Porta-Potties***

Mr. Tetrault stated porta potties were damaged and the state police are investigating.

**RESOLUTION NUMBER: 25.07.28-3**

**A RESOLUTION TO AUTHORIZE THE TOWN OF PERU TO USE NBT BANK AS AN ADDITIONAL DEPOSITORY AGENCY FOR THE TOWN OF PERU.**

**MOTION:** Mr. Bruno

**SECOND:** Mr. Irwin

**WHEREAS**, a resolution to authorize the Town of Peru to use NBT Bank as an additional depository agency for the Town of Peru with the original transfers from TD Bank:

Debt Service Fund ending account #3855 in amount of \$300,000.00

General Savings ending in account #5323 in amount of \$50,000.00

H30 Peru WWTP account ending in account #7973 in amount of \$500,000.00

**WHEREAS**, the signers on the account will be Craig H. Randall, Town Supervisor and James Douglass, Deputy Town Supervisor;

**WHEREAS**, the Confidential Secretary to the Board shall have permission to allow internal transfers between TD Bank and NBT Bank as needed for access to funds.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Peru authorizes the Town Supervisor to open accounts on the Town's behalf for funds through NBT Bank for deposit.

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Kregg Bruno</b>	<b>x</b>	
	<b>James Douglass</b>	<b>Excused</b>	
	<b>Eric Duquette</b>	<b>x</b>	
	<b>Mel Irwin</b>	<b>x</b>	
	<b>Craig Randall</b>	<b>Abstain</b>	

## Carried: 3 Ayes 0 Noes

July 23, 2025

<b>PROJECT NAME:</b> Replacement of Telegraph Road over Dry Mill Brook	<b>C&amp;S PROJECT NUMBER:</b> AG6.002.001
<b>CLIENT NAME:</b> Town of Peru	<b>CLIENT CONTACT(S):</b> Michael Farrell – Highway Superintendent

Significant activities underway or completed:

- ◆ Design
  - Continue Internal Review of Final Plans, Specifications, and Estimate – July 2025
- ◆ Environmental Agency Coordination
  - Received USACE Environmental Permit – July 2025
- ◆ Utility Owner Coordination
  - Utility Coordination Underway – July 2025
    - ◆ Developing, discussing and reviewing alternatives for Utility relocations
- ◆ ROW / Grading Releases
  - Submitted Grading Release Template to Town for Review and Distribution to adjacent affected Property Owners
- ◆ Coordinated with the Town

Next period's expected activities:

- ◆ Design
  - Complete Final Plans/Estimate/Bid Proposal Book – August 2025
  - Submit Final Plans, Specifications, and Estimate to Town for Review – August 2025
- ◆ Utility Owner Coordination
  - Finalize required Utility Relocations with Utility Owners – August 2025 (*anticipated*)
- ◆ ROW / Grading Releases
  - Receive Executed Grading Releases from adjacent affected Property Owners – August 2025 (*anticipated*)
- ◆ Coordinate with the Town

Extended forecasted expected activities:

- ◆ Design
  - Receive Final Plans, Specifications, and Estimate Comments from Town for Review – August 2025
  - Address Town Comments to Final Plans, Specifications, and Estimate – August 2025
  - Prepare for Project Advertisement and Letting – August 2025
- ◆ Utility Owner Coordination

- ↳ Schedule Utility Relocations – Summer/Fall 2025
- ◆ Coordinate with the Town

***Other Business***

Mr. Farrell stated while paving Telegraph Road a hit and run accident damaging the mirror on a town vehicle. The individual was identified and multiple tickets were issued.

Mr. Tetrault stated the WW Project is moving forward.

***Public Comments on Agenda Items Only***

***NONE***

**RESOLUTION NUMBER: 25.07.28-4**

**A RESOLUTION AUTHORIZING THE POST-AUDIT PAYMENT OF CERTAIN CLAIMS, BILLS AND INVOICES OF THE TOWN.**

**MOTION: Mr. Duquette**

**SECOND: Mr. Bruno**

**WHEREAS**, the Town Board has reviewed and audited the following claims, bills and invoices for services rendered and goods provided to the Town in July 2025.

From Town of Peru Vouchers for July 2025, #202501050 through and including #202501110

Abstract dated 7/23/25.

For the dollar amount totaling: \$ 253,647.53 of that, 17,095.96 was wired, credit cards and prepaid; and \$236,551.57 remaining to be paid for July 2025.

**WHEREAS**, the Town Board finds said claims, bills, and invoices to be acceptable in form and reasonable in amount.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that payment of the aforementioned claims, bills and invoices is approved, and the Supervisor be and hereby is authorized to make such payment; and be it further,

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Kregg Bruno</b>	<b>x</b>	
	<b>James Douglass</b>	<b>Excused</b>	
	<b>Eric Duquette</b>	<b>x</b>	
	<b>Mel Irwin</b>	<b>x</b>	

	<b>Craig Randall</b>	<b>x</b>	
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**Carried: 4 Ayes 0 Noes**

***Motion*** by Mr. Douglass; seconded by Mr. Duquette to adjourn the regular meeting at 6:43 PM.  
Ayes 4 Noes 0 ***Motion Carried***