

The Regular Meeting of the Peru Town Board was held on April 14, 2025 at the Peru Town Hall. Those present were Mr. Craig Randall, Supervisor; Mr. James Douglass, Mr. Eric Duquette, Councilman; Mr. Kregg Bruno, Councilman; Mr. Melvin Irwin, Councilman and Mrs. Dianne Miller, Town Clerk. Also present were Ms. Pamela Barber, Confidential Secretary to the Board ; Mr. Matthew Favro, Town Attorney;(Excused) Mr. T’chaka Sikelianos, Dog Control Officer; Mr. Michael Farrell, Highway Superintendent; Mr. Tyler Jarvis, Deputy Highway Superintendent; Mr. Courtney Tetrault, Water/Sewer Superintendent(Excused); Mrs. Kristin Marino, Recreation Director;(Excused) Mrs. Helen Nerska, Town Historian(Excused) and Mr. Bob Guynup, Zoning Officer Control Officer.

The meeting was called to order at 6:00 PM by Mr. Randall with the Pledge of Allegiance.

Motion by Mr. Duquette; seconded by Mr. Bruno to include the reports from the following departments into the official record of tonight’s meeting. (Water/Sewer/Valcour; Highway; Town Clerk; Dog Control; Youth Department; Code/Zoning; Supervisor’s Report; Court; Website; JCEO and Banking Reports.

5 Ayes 0 Nays

Motion Carried

Motion by Mr. Bruno; seconded by Mr. Irwin to accept Regular Meeting minutes held March 24, 2025.

5 Ayes 0 Noes

Motion Carried

Motion by Mr. Douglass; seconded by Mr. Duquette to accept Special Meeting minutes held April 8, 2025.

5 Ayes 0 Noes

Motion Carried

Community Input

Karyn Langlais expressed the need of Bruce Drive to be paved in 2025.

RESOLUTION NUMBER: 25.04.14-1

A RESOLUTION ACCEPTING THE RESULTS OF INTERNAL CONTROL AUDIT FOR PROCEDURES AND RECORDKEEPING FOR THE TOWN OF PERU TOWN COURT.

MOTION: Mr. Bruno

SECOND: Mr. Irwin

WHEREAS, the Town Board has before it the report of Internal Audit for the Peru Town Court conducted by Councilman James Douglass on March 26, 2025, and

WHEREAS, the Town Board agrees with the overall findings of this report of audit;

NOW, THEREFORE, BE IT

RESOLVED, that the Town of Peru Board approves and accepts the Internal Controls Audit of the Town of Peru Town Court with the record of this audit to be included in the official record of this Board Meeting,

AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Kregg Bruno	x	
	James Douglass	Abstain	

	Eric Duquette	x	
	Mel Irwin	x	
	Craig Randall	x	

Carried: 4 Ayes 0 Noes

RESOLUTION NUMBER: 25.04.14-2

A RESOLUTION APPROVING THE BOND COUNSEL RETAINER LETTER FOR THE PERU SEWER DISTRICT NO. 1 WASTEWATER TREATMENT PLANT IMPROVEMENTS PROJECT FROM TRESPASZ LAW OFFICES, LLP AND AUTHORIZING THE SUPERVISOR TO EXECUTE THE SAME.

MOTION: Mr. Bruno

SECOND: Mr. Duquette

WHEREAS, the Town Board has the before it The Bond Counsel Retainer Letter for the Peru Sewer District No. 1 Wastewater Treatment Plant Improvements Project from Trespasz Law Offices, LLP

WHEREAS, The scope of services as bond counsel also includes the examination of applicable law, preparation and review of resolutions and documents relating to the authorization of obligations and the expenditure of funds, preparation of all relevant financing proceedings and documents and rendering of advice with the Fee Schedule attached. **NOW THEREFORE, BE IT**

RESOLVED, said revised letter of engagement is accepted and the Supervisor be and hereby is authorized to execute an agreement between Trespasz Law Offices, LLP and the Town of Peru; **AND, BE IT**

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:	<u>YES</u>	<u>NO</u>
Kregg Bruno	x	
James Douglass	x	
Eric Duquette	x	
Mel Irwin	x	
Craig Randall	x	

Carried: 5 Ayes 0 Noes

Update on the Telegraph Rd. Culvert Project by C & S Engineers

Reporting Period: April 1, 2025

PROJECT NAME: Replacement of Telegraph Road over Dry Mill Brook	C&S PROJECT NUMBER: AG6.002.001
CLIENT NAME: Town of Peru	CLIENT CONTACT(S): Michael Farrell – Highway Superintendent

Significant activities underway or completed:

- ◆ Design
 - ↳ Substantially Complete Preliminary Design – March 2025
 - ↳ Substantially Complete Construction Estimate – March 2025
 - ↳ Provide Design Alternatives Report to Town – March 2025
- ◆ Subconsultants – Geotechnical Services
 - ↳ Received Final Geotechnical Report – March 2025

- ◆ Environmental Agency Coordination
 - ↳ Received and responded to USACE Environmental Permit Questions – March 2025
- ◆ Utility Owner Coordination
 - ↳ NYSEG Coordination Underway – March 2025
 - ↳ Sent Utility Information Packages to NYSEG – March 2025
- ◆ Coordinated with the Town

Next period’s expected activities:

- ◆ Design
 - ↳ Receive Feedback from Town – Design Alternatives Report – April 2025
 - ↳ Complete Preliminary Design – April 2025
 - ◆ Note: Completion Date based on USACE approval of proposed structure type and size
 - ↳ Progress Final Design – April 2025
 - ↳ Progress Final Construction Estimate – April 2025
- ◆ Utility Owner Coordination
 - ↳ Request On-site Meeting with Utility Owners – to be Held in April 2025
- ◆ Environmental Agency Coordination
 - ↳ USACE approval of proposed structure type and span – April 2025 (*anticipated*)
 - ↳ USACE Additional Questions/Comments or Permit – April 2025 (*anticipated*)
- ◆ Coordinate with the Town

Extended forecasted expected activities:

- ◆ Design
 - ↳ Submit Final Plans, Specifications, and Estimate to Town for Review – June 2025
- ◆ Utility Owner Coordination
 - ↳ Finalize required Utility Relocations with Utility Owners –May 2025
 - ↳ Schedule Utility Relocations – Spring 2025
- ◆ Environmental Agency Coordination
 - ↳ Send NYSDEC and USACE any revisions to previously submitted plans (if needed) – May 2025
- ◆ Coordinate with the Town

Other important project information:

- ◆ The project design is currently on schedule.
 - ↳ *The project schedule is largely dependent on the required preliminary structure review and final Joint Permit application review by the NYSDEC and USACE*
- ◆ The project design is currently within the budget.

Information/direction needed from client:

- ◆ Nothing at this time.

Design Project Schedule	
Activity	Expected / Actual Finish Date
Project Start	June 2024
Preliminary Design – Design Alternatives Report	March 2025
Final Design - Construction Documents	June 2025
ROW Acquisition (grading release approvals)	July 2025
Advertisement / Letting	August 2025

Note:

1. *Schedule above assumes agency reviews (i.e. Town, USACE, NYSDEC, etc.) are completed in a timely manner.*

RESOLUTION NUMBER: 25.04.14-3

**RESOLUTION AUTHORIZING CLOSURE OF CAPITAL PROJECT H-26 ORIGINAL
PWWTP UPGRADE PROJECT BANK ACCOUNT WITH A \$100 BALANCE AT TD
BANK.**

MOTION: Mr. Douglass

SECOND: Mr. Duquette

WHEREAS, In order to better manage bank accounts, the Town of Peru must close the Capital Project H-26 Original PWWTP Upgrade Project account with TD Bank with a One Hundred Dollars and no cents (\$100.00) balance since the project has been completed and account is no longer needed. NOW BE IT

RESOLVED, That the Town Board has authorized the closure of the Capital Project H- H-26 Original PWWTP Upgrade Project Account ending in #5985, with TD Bank with the amount of One hundred dollars (\$100.00) being transferred to the Peru Sewer account with TD Bank.

RESOLVED, this Resolution shall take effect immediately.

Roll Call:		YES	NO
	Kregg Bruno	x	
	James Douglass	x	
	Eric Duquette	x	
	Mel Irwin	x	
	Craig Randall	x	

Carried: 5 Ayes 0 Noes

Other Business- Council Comments

Mr. Randall asked the board to read the contract for Hamilson Solar Project.
A savings of approximately \$7000.00 per year for the town if the town moves forward.

Other Business – Department Head Comments

Mr. Sikelianos asked for a meeting with Mr. Randall, Mrs. Miller and Mr. Perrea to discuss the dangerous dog kennel contract. The towns contract expires 6/30/2025.

Mr. Jarvis stated the highway team were maintaining the trucks after the winter wear.
Mr. Duquette stopped by and saw a dump truck on the new Mohawk truck lift that was recently installed. He was very surprised to see the wear and tear on the frame of the truck that was ten years old. Also, the men were doing a great job in the maintenance and repair of their trucks when possible.

Public Comments on Agenda Items Only

NONE

RESOLUTION NUMBER: 25.04.14-4

**A RESOLUTION AUTHORIZING THE POST-AUDIT PAYMENT OF CERTAIN
CLAIMS, BILLS AND INVOICES OF THE TOWN.**

MOTION: Mr. Douglass

SECOND: Mr. Irwin

WHEREAS, the Town Board has reviewed and audited the following claims, bills and invoices for services rendered and goods provided to the Town in April 2025.

From Town of Peru Vouchers for April 2025, #202500435 through and including #202500542

Abstract dated 4/10/25.

For the dollar amount totaling: \$124,494.01 of that, \$29,235.75 was wired, credit cards and prepaid; and \$95,258.26 is remaining to be paid for April 2025.

WHEREAS, the Town Board finds said claims, bills, and invoices to be acceptable in form and reasonable in amount.

NOW, THEREFORE, BE IT

RESOLVED, that payment of the aforementioned claims, bills and invoices is approved, and the Supervisor be and hereby is authorized to make such payment; and be it further,

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Kregg Bruno	x	
	James Douglass	x	
	Eric Duquette	x	
	Mel Irwin	x	
	Craig Randall	x	

Carried: 5 Ayes 0 Noes

Motion by Mr. Irwin; seconded by Mr. Duquette to adjourn the regular meeting at 6:49 PM.
Ayes 5 Noes 0

Motion Carried