

The regular meeting of the Peru Town Board was held on Monday, February 24, 2025 at the Peru Town Hall. Those present were Mr. Craig Randall Supervisor; Mr. James Douglass, Councilman; Mr. Eric Duquette, Councilman; Mr. Melvin Irwin, Councilman; Mr. Kregg Bruno, Councilman and Mrs. Dianne Miller, Town Clerk. Also present were Ms. Pamela Barber, Confidential Secretary to the Board and Deputy Town Clerk; Mr. Michael Farrell, Highway Superintendent; Mr. Matthew Favro, Town Attorney; Mr. T’chaka Sikelianos, Dog Control Officer, (Excused); Mrs. Helen Nerska, Town Historian; Mrs. Kristin Marino, Recreation Director, (Excused); Mr. Bob Guynup, Zoning Officer, (Excused); and Mr. Courtney Tetrault, Water/Sewer Superintendent.

The meeting was called to order at 6PM by Mr. Randall, with the Pledge of Allegiance.

**Motion** by Mr. Douglass seconded by Mr. Irwin to accept the Regular Meeting minutes held February 10, 2025.

Ayes 5 Noes 0

**Motion Carried**

**Clinton County Health Dept. Food Waste Recycling Opportunity:**

**Eat Smart, Waste Less Overview**

**The Problem**

- Did you know that the United States wastes more food than any other country in the world? A staggering 92 billion pounds of food are thrown away each year—that’s nearly 38% of all the food in America.
- Right here in Clinton County, nearly 20 million pounds of food scraps ended up in the landfill in 2021. And think about this: the average family of four is wasting around \$1,600 each year on produce alone.
- In Clinton County, almost 1 in 5 people struggle to regularly access healthy food. And nearly 1 in 3 residents worry about running out of food or have run out before they could buy more.
- But it's not just about hunger—it’s about the environment too. Wasted food means wasted resources and, worse, the production of methane gas, a major contributor to climate change.
- 43% of all food waste in the United States happens in our own homes. That’s about a pound of food per person, every single day. The good news? A local survey revealed that 92% of participants said reducing food waste is important to them.

**Where do we start?**

1. By reducing food waste and diverting it from landfills, we can tackle climate change, improve soil quality, and extend the life of our landfills.
2. Partner with the Clinton County Health Department (CCHD) to expand reach of educational messaging. We will share tips and resources through social media, posters, and even educational sessions. Promote the importance of donating excess edible food to JCEO outreach centers (Peru – Town Hall, Mon-Fri 8:30am-4:00pm).
  - a. Field a resident survey to learn more about resident desires to reduce/recycle food waste.
3. Establish centralized food scrap collection bins for residents to utilize.
  - a. River Valley Regeneratives
  - b. Casella
  - c. \$ to set up with a supply of buckets to distribute for employee/resident use
  - d. \$ to pay for up to 12 months of hauling costs.
4. Provide food scrap collection bins at public events. (Field Day, Trunk-or-Treat, etc.)
5. Place & maintain food scrap collection bins in all municipal offices and buildings for staff use.
6. Provide education to municipal employees on best practices for food waste reduction in the workplace
  - a. We have a short video series on YouTube that we can share.
7. Adopt a municipal –level food waste reduction policy = dedication to a more sustainable, equitable, and prosperous community.

Hauler	Bin Size	Pick-Up Frequency	Cost	Notes
RiVR	32 or 50 gal	Pay per pick-up	\$15/bin/pick-up \$12/bin if multiple bins	Free 2 week trial Chesterfield collection since 9/24 = 2400# of food waste
Casella	48 gal	Weekly	~\$70 + taxes + fees	
Denali				Service area: Beekmantown,

				Village of Champlain, Chazy, Clinton, Ellenburg, Peru, City & Town Plattsburgh
<b>Hauling costs will vary based on the quantity/size of bins and frequency of pickup.</b>				

***Application for Use of Community Facilities- Peru Town Market***

Motion by Mr. Bruno second by Mr. Irwin to approve application submitted for the Peru Town Market to be held June 29, 2025, July 27, 2025, August 24, 2025, September 21, 2025 & October 19, 2025 at Heyworth Mason Park.

5 Ayes 0 Noes

***Telegraph Road Culvert Project Engineering Update***

**Reporting Period:** February 21, 2025

<b>PROJECT NAME:</b> Replacement of Telegraph Road over Dry Mill Brook	<b>C&amp;S PROJECT NUMBER:</b> AG6.002.001
<b>CLIENT NAME:</b> Town of Peru	<b>CLIENT CONTACT(S):</b> Michael Farrell – Highway Superintendent

Significant activities underway or completed:

- ◆ Design
  - ↳ Continue Preliminary Design – February 2024
- ◆ Subconsultants – Geotechnical Services
  - ↳ Send estimated structure loads to Geotechnical Subconsultant – February 2025
- ◆ Environmental Agency Coordination
  - ↳ Received Joint Permit Application Questions from NYSDEC and submitted responses – February 2025
- ◆ Utility Owner Coordination
  - ↳ NYSEG Coordination Underway – February 2025
- ◆ Coordinated with the Town

Next period’s expected activities:

- ◆ Subconsultants – Geotechnical Services
  - ↳ Receive Final Geotechnical Report – March 2025
- ◆ Design
  - ↳ Continue Preliminary Design – March 2025
  - ↳ Continue Preliminary Construction Estimate – March 2025
  - ↳ Continue Draft Alternatives Report – March 2025
- ◆ Utility Owner Coordination
  - ↳ Send Utility Information Packages to NYSEG – February 2025
  - ↳ Establish contact with all Utility owners – February 2025
  - ↳ Request On-site Meeting with Utility Owners – to be Held in March 2025
- ◆ Environmental Agency Coordination
- ◆ Coordinate with the Town

Extended forecasted expected activities:

- ◆ Design ↳ Complete Preliminary Design – April 2025 ◆ Note: Completion Date based on USACE and NYSDEC approval of proposed structure type and size
- ◆ Provide Design Report to Town and receive any Feedback
- ↳ Begin Final Design – May 2025
- ◆ Utility Owner Coordination ↳ Finalize required Utility Relocations with Utility Owners – March/April 2025
- ↳ Schedule Utility Relocations – Spring 2025
- ◆ Environmental Agency Coordination ↳ USACE and NYSDEC approval of proposed structure type and span – March 2025 (*anticipated*)
- ↳ Receive Environmental Permits from USACE and NYSDEC – May 2025 (*anticipated*)

- ◆ Coordinate with the Town

Other important project information:

- ◆ The project design is currently on schedule. ➡ The project schedule is largely dependent on the required preliminary structure review and final Joint Permit application review by the NYSDEC and USACE

- ◆ The project design is currently within the budget.

Information/direction needed from client:

- ◆ Nothing at this time.

Design Project Schedule

Activity	Expected / Actual Finish Date
Project Start	June 2024
Preliminary Design – Alternatives Report	April 2025
Final Design - Construction Documents	June 2025
ROW Acquisition (grading release approvals)	July 2025
Advertisement / Letting	August 2025

**RESOLUTION NUMBER: 25.02.24-1**

**A RESOLUTION ACCEPTING THE PROPOSAL OF ATLANTIC TESTING LABORATORIES FOR THE WESCOTT ROAD CULVERT PROJECT FOR SUBSURFACE INVESTIGATION AND GEOTECHNICAL EVALUATION SERVICES.**

**MOTION: Mr. Bruno**

**SECOND: Mr. Duquette**

**WHEREAS**, the Town Board has deemed it necessary for the Town of Peru to hire Atlantic Testing Laboratories for the Wescott Road Culvert Project ATL No. CD998-401-02-25 for Subsurface Investigation and Geotechnical Evaluation Services.

**WHEREAS**, the Town Board has decided that the proposal of Atlantic Testing Laboratories for Wescott Road Culvert Project is reasonable; **NOW THEREFORE, BE IT**

**RESOLVED**, that the Town of Peru accepts the proposal of Atlantic Testing Laboratories at a cost estimated to be Fourteen Thousand Seventy Dollars and No Cents (\$14,070.00) as per attached Fee Schedule.

**BE IT RESOLVED**, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	<b>Kregg Bruno</b>	x	
	<b>Eric Duquette</b>	x	
	<b>James Douglass</b>	x	
	<b>Mel Irwin</b>	x	
	<b>Craig Randall</b>	x	

**Carried: 5 Ayes 0 Noes**

Motion by Mr. Bruno second by Mr. Douglass to change bid date for WWTP Upgrade Project to February 28, 2025 at 1 PM.

**RESOLUTION NUMBER: 25.02.25-2**

**A RESOLUTION ACCEPTING THE PROPOSAL OF FAVRO LAW FIRM FOR THE PERU WASTEWATER PLANT UPGRADE PROJECT EFC #C5-5508-03 FOR LEGAL SERVICES.**

**MOTION: Mr. Duquette**

**SECOND: Mr. Irwin**

**WHEREAS**, the Town Board has deemed it necessary for the Town of Peru to hire Favro Law Firm for The Peru Wastewater Plant Upgrade Project EFC #C5-5508-03 for Legal Services. Documentation of services provided will be submitted to the Town in accordance with the Retainer Agreement currently in place between Favro Law and the Town of Peru.

**WHEREAS**, the Town Board has decided that the proposal of Favro Law is reasonable; **NOW THEREFORE, BE IT**

**RESOLVED**, that the Town of Peru accepts the proposal of Favro Law at a cost estimated and not to exceed Seven Thousand Five Hundred Dollars and No Cents (\$7,500.00) as per attached Legal Services Agreement.

**BE IT RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Kregg Bruno</b>	<b>x</b>	
	<b>Eric Duquette</b>	<b>x</b>	
	<b>James Douglass</b>	<b>x</b>	
	<b>Mel Irwin</b>	<b>x</b>	
	<b>Craig Randall</b>	<b>x</b>	

**Carried: 5 Ayes 0 Noes**

**Here is a brief update on the Water Pollution Control Plant project from AES Northeast:**

- (3) Addendums have been issued to the plan holders.
- It appears that the bid interest is still strong.
- The Bid Opening date is being extended from Tuesday 2/25 to Friday 2/28 at 1:00 pm.
- Following the bid opening, AES will be reviewing the bids and providing a recommendation for award hopefully by later in the week.
- Post bid, AES will be following up with a schedule of what lies ahead for kickoff of construction.

**RESOLUTION NUMBER: 25.02.24-3**

**A RESOLUTION AUTHORIZING THE POST-AUDIT PAYMENT OF CERTAIN CLAIMS, BILLS AND INVOICES OF THE TOWN.**

**MOTION: Mr. Bruno**

**SECOND: Mr. Douglass**

**WHEREAS**, the Town Board has reviewed and audited the following claims, bills and invoices for services rendered and goods provided to the Town in December 2024:

From Town of Peru Vouchers for December 2024 #202401907.

Abstract dated 2/20/25.

For the dollar amount totaling: \$22,061.33 of that, \$0 was wired, credit cards and prepaid; and \$22,061.33 remaining to be paid for December 2024.

**WHEREAS**, the Town Board finds said claims, bills, and invoices to be acceptable in form and reasonable in amount.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that payment of the aforementioned claims, bills and invoices is approved, and the Supervisor be and hereby is authorized to make such payment; and be it further,

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Kregg Bruno</b>	<b>x</b>	
	<b>James Douglass</b>	<b>x</b>	
	<b>Eric Duquette</b>	<b>x</b>	

	<b>Mel Irwin</b>	<b>x</b>	
	<b>Craig Randall</b>	<b>x</b>	

**Carried: 5 Ayes 0 Noes**

**RESOLUTION NUMBER: 25.02.24-4**

**A RESOLUTION AUTHORIZING THE POST-AUDIT PAYMENT OF CERTAIN CLAIMS, BILLS AND INVOICES OF THE TOWN.**

MOTION: Mr. Bruno

SECOND: Mr. Irwin

**WHEREAS**, the Town Board has reviewed and audited the following claims, bills and invoices for services rendered and goods provided to the Town in February 2025.

From Town of Peru Vouchers for February 2025, #202500194 through and including #202500263

Abstract dated 2/20/25.

For the dollar amount totaling: \$170,505.04 of that, \$22,097.39 was wired, credit cards and prepaid; and \$148,407.65 is remaining to be paid for February 2025.

**WHEREAS**, the Town Board finds said claims, bills, and invoices to be acceptable in form and reasonable in amount.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that payment of the aforementioned claims, bills and invoices is approved, and the Supervisor be and hereby is authorized to make such payment; and be it further,

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Kregg Bruno</b>	<b>x</b>	
	<b>James Douglass</b>	<b>x</b>	
	<b>Eric Duquette</b>	<b>x</b>	
	<b>Mel Irwin</b>	<b>x</b>	
	<b>Craig Randall</b>	<b>x</b>	

**Carried: 5 Ayes 0 Noes**

**Motion** by Mr. Irwin, seconded by Mr. Bruno to adjourn the regular meeting at 6:54 PM.

Ayes 5 Noes 0

***Motion Carried***

