

The regular meeting of the Peru Town Board was held on Monday January 27, 2025 at the Peru Town Hall. Those present were Mr. Craig H. Randall, Supervisor; Mr. James Douglass, Councilman; Mr. Eric Duquette, Councilman; Mr. Melvin Irwin, Councilman; Mr. Kregg Bruno, Councilman (Excused) and Mrs. Dianne Miller, Town Clerk. Also present were Ms. Pamela Barber, Confidential Secretary to the Board and Deputy Town Clerk; Mr. Michael Farrell, Highway Superintendent; Mr. Tyler Jarvis, Deputy Highway Superintendent; Mr. Matthew Favro, Town Attorney, (Arrival 6:08 PM); Mr. T’Chaka Sikelianos, Dog Control Officer, (Excused) Mrs. Kristin Marino, Recreation Director; Mr. Courtney Tetrault, Water/Sewer Superintendent; Helen Nerska, Town Historian (Excused) and Mr. Bob Guynup, Zoning Officer.

The meeting was called to order at 6:01 PM by Mr. Randall with the Pledge of Allegiance.

Motion by Mr. Irwin; seconded by Mr. Duquette to accept the Regular Meeting and Organizational minutes held on January 13, 2025.

Ayes 4 Noes 0

Motion Carried

Community Input

NONE

AES Northeast Update on the Wastewater Treatment Plant Project

Mr. Nathan representing AES stated the following update

- Project is out to bid (advertised January 18)
 - Pre-bid meeting scheduled for Wednesday January 29, 10 am.
 - Bid Opening scheduled for Tuesday February 25, 10 am
 - Project appears to have a good interest from both local and out of area contractors
 - Currently (12) GC’s; (3) M/P Contractors; and (5) E Contractors have downloaded plans.

- Agency Review Approval Status
 - AES just received NYSDEC Review Questions of the submitted plans and specs late last week. AES’s review/response is in the works.

- Permits
 - Stormwater: SWPPP is almost complete. Our office is working on the NOI (notice of intent).
 - Will need the Town to complete an Owner/Operator Certification form for the submission. Form was issue to Pam Barber at the meeting.
 - SWPPP and NOI will be issued as an Addendum
 - DEC acknowledgement/review expected within (60) days of submission.
 - USACE: submission is almost complete; working on 2 items:
 - Technical letter for lagoon classification. This is to confirm that the lagoon is NOT considered a “waters of the US. Called an approved Jurisdictional Determination
 - Nationwide Permit for Outfall structure modifications.
 - Full joint application and preconstruction notification form with supporting documentation.
 - Should be ready to send within the next week or so.

- Funding & Funding Related Support
 - AES is working to schedule a Funding Update meeting with the Town
 - based on our EFC call on 1/23

Engineering Update on Telegraph Road

PROJECT STATUS REPORT

Reporting Period: January 20, 2025

PROJECT NAME: Replacement of Telegraph Road over Dry Mill Brook	C&S PROJECT NUMBER: AG6.002.001
CLIENT NAME: Town of Peru	CLIENT CONTACT(S): Michael Farrell – Highway Superintendent

Significant activities underway or completed:

- ◆ Design
 - ➔ Completed Hydraulic and Scour Analysis Report – January 2025
 - ➔ Continue Preliminary Design – January 2024

- ↳ Continue Preliminary Construction Estimate – January 2025
- ↳ Continue Draft Alternatives Report – January 2025
- ◆ Subconsultants – Geotechnical Services
 - ↳ Send estimated structure loads to Geotechnical Subconsultant – January 2025
- ◆ Environmental Agency Coordination
 - Submit Preliminary Plans (to show proposed structure type and size) to USACE and NYSDEC for Review and Approval – January 2025
- ◆ Utility Owner Coordination
 - ↳ Waiting for response from NYSEG – January 2025
 - ↳ Send out Utility Information Packages to Verizon and Charter – January 2025
- ◆ Coordinated with the Town

Next period’s expected activities:

- ◆ Subconsultants – Geotechnical Services
 - ↳ Receive Final Geotechnical Report – February 2025
- ◆ Design
 - ↳ Continue Preliminary Design – February 2025
 - ↳ Continue Preliminary Construction Estimate – February 2025
 - ↳ Continue Draft Alternatives Report – February 2025
- ◆ Utility Owner Coordination
 - ↳ Send Utility Information Packages to NYSEG – February 2025
 - ↳ Establish contact with all Utility owners – February 2025
 - ↳ Request On-site Meeting with Utility Owners – to be Held in February 2025
- ◆ Environmental Agency Coordination
- ◆ Coordinate with the Town

Extended forecasted expected activities:

- ◆ Design ↳ Complete Preliminary Design – April 2025 ◆ Note: Completion Date based on USACE and NYSDEC approval of proposed structure type and size
- ◆ Provide Design Report to Town and receive any Feedback
- ↳ Begin Final Design – May 2025
- ◆ Utility Owner Coordination ↳ Finalize required Utility Relocations with Utility Owners – March 2025
- ↳ Schedule Utility Relocations – Spring 2025
- ◆ Environmental Agency Coordination ↳ USACE and NYSDEC approval of proposed structure type and span – March 2025 (*anticipated*)
- ↳ Prepare and submit complete Joint Permit Application to USACE and NYSDEC – April 2025
- ◆ Coordinate with the Town

Other important project information:

- ◆ The project design is currently on schedule. ↳ The project schedule is largely dependent on the required preliminary structure review and final Joint Permit application review by the NYSDEC and USACE
- ◆ The project design is currently within the budget.

Information/direction needed from client:

- ◆ Nothing at this time.

Design Project Schedule

Activity	Expected / Actual Finish Date
Project Start	June 2024
Preliminary Design – Alternatives Report	April 2025
Final Design - Construction Documents	June 2025
ROW Acquisition (grading release approvals)	July 2025
Advertisement / Letting	August 2025

RESOLUTION NUMBER: 25.01.27-1

A RESOLUTION APPROVING A CONTRACT BETWEEN THE TOWN OF PERU AND PERU FREE LIBRARY AND AUTHORIZING THE SUPERVISOR TO EXECUTE THE SAME.

MOTION: Mr. Douglass

SECOND: Mr. Irwin

WHEREAS, the Town Board members have a contract between the Town of Peru and Peru Free Library.

WHEREAS, the Town of Peru agrees to provide to Peru Free Library the sum of \$80,000 (Eighty Thousand Dollars and No Cents)

THEREFORE, BE IT

RESOLVED, said proposed Contract shall be in effect from January 1, 2025 until December 31, 2025 approved and the Supervisor be and hereby is authorized to execute said contract, **AND, BE IT**

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Kregg Bruno	Excused	
	James Douglass	x	
	Eric Duquette	x	
	Melvin Irwin	x	
	Craig Randall	x	

Carried: 4 Ayes 0 Noes

RESOLUTION NUMBER: 25.01.27-2

A RESOLUTION APPROVING A CONTRACT BETWEEN THE TOWN OF PERU AND JOINT COUNCIL FOR ECONOMIC OPPORTUNITY OF CLINTON AND FRANKLIN COUNTIES, INC. AND AUTHORIZING THE SUPERVISOR TO EXECUTE THE SAME.

MOTION: Mr. Irwin

SECOND: Mr. Duquette

WHEREAS, the Town Board members have a contract between the Town of Peru and JCEO of Clinton and Franklin Counties, Inc., **THEREFORE, BE IT**

WHEREAS, The Town of Peru agrees to provide to JCEO of Clinton and Franklin Counties, Inc. the sum of (\$16,811.50) by January 30, 2025 and the remaining balance of (16,811.50) by June 2025.

RESOLVED, said proposed Contract shall be in effect from December 1, 2024 until November 30, 2025 approved and the Supervisor be and hereby is authorized to execute said contract, **AND, BE IT**

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Kregg Bruno	Excused	
	James Douglass	x	
	Eric Duquette	x	
	Melvin Irwin	x	
	Craig Randall	x	

Carried: 4 Ayes 0 Noes

RESOLUTION NUMBER: 25.01.27-3

A RESOLUTION APPROVING CONTRACT BETWEEN THE TOWN OF PERU AND ESSEX COUNTY FOR THE 2025 SNOW PLOWING CONTRACT FOR TERRY MOUNTAIN AND AUTHORIZING THE SUPERVISOR TO EXECUTE THE SAME.

MOTION: Mr. Douglass

SECOND: Mr. Duquette

WHEREAS, the Town Board has the 2025 Snow Plowing Contract for Terry Mountain between the Town of Peru and Essex County before it,

WHEREAS, Essex County Agrees to pay the Town of Peru Highway Department the price of \$70.00 (Seventy Dollars) per visit and this contract shall be from January 1, 2025 through December 31, 2025.

THEREFORE, BE IT

RESOLVED, said proposed agreement is approved and the Supervisor be and hereby is authorized to execute said agreement.

AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Kregg Bruno	Excused	
	James Douglass	x	
	Eric Duquette	x	
	Melvin Irwin	x	
	Craig Randall	x	

Carried: 4 Ayes 0 Noes

RESOLUTION NUMBER: 25.01.27-4

A RESOLUTION APPROVING A 6-MONTH CONTRACT BETWEEN THE TOWN OF PERU AND EAGLES' NEST VETERINARY HOSPITAL AND AUTHORIZING THE SUPERVISOR TO EXECUTE THE SAME.

MOTION: Mr. Douglass

SECOND: Mr. Irwin

WHEREAS, the Town Board members have a 6-month contract between the Town of Peru and Eagles' Nest Veterinary Hospital before them for the Housing of Dangerous Dogs,

WHEREAS, The Town of Peru agrees to pay to Eagles' Nest Veterinary Hospital the sum of \$500.00 (Five Hundred Dollars and No Cents). **THEREFORE, BE IT**

RESOLVED, said proposed Contract shall be in effect from January 1, 2025 until June 30, 2025 approved and the Supervisor be and hereby is authorized to execute said contract, **AND, BE IT**

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Kregg Bruno	Excused	
	James Douglass	x	
	Eric Duquette	x	
	Melvin Irwin	x	
	Craig Randall	x	

Carried: 4 Ayes 0 Noes

RESOLUTION NUMBER: 25.01.27-5

A RESOLUTION TO PURCHASE A 2025 CHEVROLET SILVERADO 2500HD 4WD CREW CAB TRUCK WITH PLOW FROM JOE BASIL CHEVROLET, INC.

MOTION: Mr. Duquette

SECOND: Mr. Douglass

WHEREAS, the Town Board has received a bid from Joe Basil Chevrolet, Inc. for its request for pricing for the purchase of a 2025 Chevrolet Silverado 2500HD 4WD Crew Cab Truck with Plow for use by the Town Highway Department; and

WHEREAS, the quote from Joe Basil Chevrolet, Inc., was the lowest bidder and the one that most closely met the requested specifications;

WHEREAS, this quote was one of three received from the request for bids published in the Press Republican on January 17, 18 and 21, 2025, **AND**

NOW, THEREFORE, BE IT

RESOLVED, that the bid from Joe Basil Chevrolet, Inc. for its request for pricing for the purchase of a 2025 Chevrolet Silverado 2500HD 4WD Crew Cab Truck with plow \$70,632.00 (Seventy Thousand Six Hundred Thirty Two Dollars and No Cents) is hereby accepted and the Town Supervisor and Highway Superintendent are hereby authorized to execute any further documentation necessary to facilitate and/or consummate the purchase for a price not to exceed this amount; and it is further

Roll Call:		<u>YES</u>	<u>NO</u>
	Kregg Bruno	Excused	
	James Douglass	x	
	Eric Duquette	x	
	Melvin Irwin	x	
	Craig Randall	x	

Carried: 4 Ayes 0 Noes

RESOLUTION/DISCUSSION: Approve or Reject Bids for a W/S/V Pickup Truck

Mr. Randall asked the board to table this resolution/discussion as more discussion was needed

Motion by Mr. Duquette second by Mr. Irwin to table this resolution
4 Ayes 0 Noes

DISCUSSION: Approval of One Person Going to the E-One Service Training in Clifton Park for Two Days

Motion by Mr. Douglass; second by Mr. Irwin to this discussion for one person to attend E-One Service Training in Clifton Park for two days
4 Ayes 0 Noes

Other Business

A work session/workshop will be scheduled to discuss Verizon Fios expanding broadband in our town.

A check was received from the Clinton County in amount of \$ 211,640.78 for sales tax – the amount was lower than budgeted. Mr. Irwin is going to inquire why.

Mr. Randall asked for moment of silence for Geoff Spear.

Mr. Randall stated a compliment and thank you to Ms. Barber for implementing the new payroll program with many extra hours and diligence.

Public Comments on Agenda Items Only
NONE

RESOLUTION NUMBER: 25.01.27-6

A RESOLUTION AUTHORIZING THE POST-AUDIT PAYMENT OF CERTAIN CLAIMS, BILLS AND INVOICES OF THE TOWN.

MOTION: Mr. Douglass

SECOND: Mr. Duquette

WHEREAS, the Town Board has reviewed and audited the following claims, bills and invoices for services rendered and goods provided to the Town in December 2024:

From Town of Peru Vouchers for December 2024 #202401904.

Abstract dated 1/23/25.

For the dollar amount totaling: \$6,238.64 of that, \$0 was wired, credit cards and prepaid; and \$6,238.64 is remaining to be paid for December 2024.

WHEREAS, the Town Board finds said claims, bills, and invoices to be acceptable in form and reasonable in amount.

NOW, THEREFORE, BE IT

RESOLVED, that payment of the aforementioned claims, bills and invoices is approved, and the Supervisor be and hereby is authorized to make such payment; and be it further,

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Kregg Bruno	Excused	
	James Douglass	x	
	Eric Duquette	x	
	Mel Irwin	x	
	Craig Randall	x	

Carried: 4 Ayes 0 Noes

RESOLUTION NUMBER: 25.01.27-7

A RESOLUTION AUTHORIZING THE POST-AUDIT PAYMENT OF CERTAIN CLAIMS, BILLS AND INVOICES OF THE TOWN.

MOTION: Mr. Duquette

SECOND: Mr. Irwin

WHEREAS, the Town Board has reviewed and audited the following claims, bills and invoices for services rendered and goods provided to the Town in January 2025.

From Town of Peru Vouchers for January 2025 #20250038 through and including #202500114

Abstract dated 1/23/25.

For the dollar amount totaling: \$153,520.58 of that, \$16,911.19 was wired, credit cards and prepaid; and \$136,609.39 is remaining to be paid for January 2025.

WHEREAS, the Town Board finds said claims, bills, and invoices to be acceptable in form and reasonable in amount.

NOW, THEREFORE, BE IT

RESOLVED, that payment of the aforementioned claims, bills and invoices is approved, and the Supervisor be and hereby is authorized to make such payment; and be it further,

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Kregg Bruno	Excused	
	James Douglass	x	
	Eric Duquette	x	
	Mel Irwin	x	
	Craig Randall	x	

Carried: 4 Ayes 0 Noes

Motion by Mr. Douglass; seconded by Mr. Duquette to adjourn Regular meeting at 6:43 PM to go into Executive Session – Personnel; No decision will be made.

Ayes 4 Noes 0

Motion Carried

Motion by Mr. Duquette seconded by Mr. Irwin to return to Regular Meeting at 7:27 PM

Ayes 4 Noes 0

Motion Carried

Motion by Mr. Douglass; seconded by Mr. Duquette to adjourn the regular meeting at 7:28 PM.
Ayes 4 Noes 0

Motion Carried