

The regular meeting of the Peru Town Board was held on Monday November 25, 2024 at the Peru Town Hall. Those present were Mr. Craig H. Randall, Supervisor; Mr. James Douglass, Councilman; Mr. Eric Duquette, Councilman; Mr. Melvin Irwin, Councilman; Mr. Kregg Bruno, Councilman and Mrs. Dianne Miller, Town Clerk. Also present were Ms. Pamela Barber, Confidential Secretary to the Board and Deputy Town Clerk; Mr. Michael Farrell, Highway Superintendent; Mr. Tyler Jarvis, Deputy Highway Superintendent; Mr. Matthew Favro, Town Attorney; Mr. T'Chaka Sikelianos, Dog Control Officer, (Absent) Mrs. Kristin Marino, Recreation Director; (Absent) Mr. Courtney Tetrault, Water/Sewer Superintendent; Helen Nerska, Town Historian (Excused) and Mr. Bob Guynup, Zoning Officer.

The meeting was called to order at 6:01 PM by Mr. Randall with the Pledge of Allegiance.

**Motion** by Mr. Irwin; seconded by Mr. Bruno to accept the Regular Meeting minutes held on November 12, 2024.

Ayes 5 Noes 0

**Motion Carried**

**Motion** by Mr. Bruno; seconded by Mr. Douglass to accept the Special Meeting minutes held on November 14, 2024.

Ayes 5 Noes 0

**Motion Carried**

**Community Input**

Ms. Langlais asked for an update on Telegraph Road. Mr. Farrell stated no update from November 12, 2024 meeting. Ms. Langlais claims she reached out to DEC permit reviewer Kathryn B. Sweet and permit is incomplete as of 7/5/2024.

**Christmas Tree Lighting Details**

The 38<sup>th</sup> Annual Christmas tree will be held December 6, 2024, at 6 PM.

**Tax Collection Hours/Schedule**

January- Monday-Friday – 9AM-2PM

Saturday January 25- 9AM-11 AM

**Signature for Warranty Deed for Orchard View Phase II Roadway and Detention Area**

Mr. Favro stated the deed will now be recorded.

**RESOLUTION NUMBER: 24.11.25-1**

**MOTION:** Mr. Douglass

**SECOND:** Mr. Bruno

**A RESOLUTION ACCEPTING THE AES NORTHEAST’S CONTRACT FOR THE COMPLETION OF DESIGN PLANS AND SPECIFICATIONS TO SUBMIT TO THE NYSDEC FOR THEIR REVIEW TO FORMALLY DECOMMISSION THE SAND BED EFFLUENT DISPOSAL AREA AFFILIATED WITH THE TOWN’S WASTEWATER TREATMENT PLANT.AND AUTHORIZING THE SUPERVISOR TO EXECUTE THE SAME.**

**WHEREAS**, the Town Board has the AES Northeast’s Proposal for the completion of design plans and specifications to submit to the NYSDEC for their review to formally decommission the sand bed effluent disposal area .and authorizing the supervisor to execute the same before it,

**THEREFORE, BE IT**

**RESOLVED**, said proposal from AES Northeast is approved for contract issuance for the cost not to exceed \$31,856.00 (Thirty one thousand eight hundred fifty six dollars) and the Town Supervisor is authorized to accept said proposal.

**AND, BE IT**

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Kregg Bruno</b>	x	
	<b>James Douglass</b>	x	

	<b>Eric Duquette</b>	<b>x</b>	
	<b>Mel Irwin</b>	<b>x</b>	
	<b>Craig Randall</b>	<b>x</b>	

**Carried: 5 Ayes 0 Noes**

**RESOLUTION NUMBER: 24.11.25-2**

**A RESOLUTION FOR THE MSP SERVICES FOR MICROSOFT SQL SERVER AT THE TOWN HALL BY THE LAYER EIGHT COMPANY.**

**MOTION:** Mr. Bruno

**SECOND:** Mr. Duquette

**WHEREAS,** the Town Board has received a quote from the Layer Eight Company for the purchase of a Microsoft SQL Server

**WHEREAS,** the Town Board, in consultation with the layer Eight Company finds that the Microsoft SQL Server need to be updated so that the Logics server may be updated as necessary for continuity of services.

**NOW, THEREFORE, BE IT**

**RESOLVED,** that the quote from the Layer Eight Company be accepted for purchase and scheduled for installation.

**RESOLVED,** that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Kregg Bruno</b>	<b>x</b>	
	<b>James Douglass</b>	<b>x</b>	
	<b>Eric Duquette</b>	<b>x</b>	
	<b>Melvin Irwin</b>	<b>x</b>	
	<b>Craig Randall</b>	<b>x</b>	

**Carried: 5 Ayes 0 Noes**

**RESOLUTION NUMBER: 24.11.25-3**

**A RESOLUTION APPROVING A CONTRACT BETWEEN THE TOWN OF PERU AND AUCTIONS INTERNATIONAL, INC. AND AUTHORIZING THE SUPERVISOR TO EXECUTE THE SAME.**

**MOTION:** Mr. Douglass

**SECOND:** Mr. Bruno

**WHEREAS,** the Town Board members have the Contract between Auctions International, Inc. and the Town of Peru before them, **THEREFORE, BE IT**

**RESOLVED,** said proposed Contract is approved and the Supervisor be and hereby is authorized to execute said contract, **AND, BE IT**

**RESOLVED,** that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Kregg Bruno</b>	<b>x</b>	
	<b>James Douglass</b>	<b>x</b>	
	<b>Eric Duquette</b>	<b>x</b>	
	<b>Melvin Irwin</b>	<b>x</b>	
	<b>Craig Randall</b>	<b>x</b>	

**Carried: 5 Ayes 0 Noes**

**RESOLUTION NUMBER:24.11.25-4**

**A RESOLUTION AUTHORIZING THE HIRING OF KYLE LAPORTE AS A MOTOR EQUIPMENT OPERATOR I AS OF DECEMBER 16, 2024 DUE TO THE CURRENT OPENING IN THE HIGHWAY DEPARTMENT.**

**MOTION:** Mr. Duquette

**SECOND:** Mr. Douglass

**WHEREAS**, the Town Board has agreed that a new permanent full time MEO I is necessary for the effective operation of the Peru Town Highway Department following the recommendation of the Peru Highway Superintendent, Michael Farrell.

**BE IT**

**RESOLVED**, that Kyle LaPorte will be hired as a full time MEO I for the Town of Peru Highway at an hourly rate of pay to be \$23.96, with a start date of December 16, 2024. Due to the current open position at the Peru Highway Garage, the Peru Town Board hereby authorizes the hiring of Kyle LaPorte for a permanent position with a one year probationary period.

**AND, BE IT**

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Kregg Bruno</b>	x	
	<b>James Douglass</b>	x	
	<b>Eric Duquette</b>	x	
	<b>Mel Irwin</b>	x	
	<b>Craig Randall</b>	x	

**Carried: 5 Ayes 0 Noes**

***Other Business***

Mr. Irwin stated the tractor parade will be held December 13, 2024 at 6 PM

**Motion by** Mr. Bruno second by Mr. Douglass to move forward on the purchase (down payment) for Chevy Savannah van.

5 Ayes 0 Nays

***Department Head Comments***

Mr. Guynup stated Alison Maddy chief planner for Lake Champlain/Lake George Regional Planning Board attended the zoning code update manual meeting.

Ms. Barber stated the conversion to the new payroll software is on schedule. Ms. Barber will be doing duplicate payrolls to insure all end of the year figures are correct.

***Public Comments on Agenda Items Only***

**NONE**

**RESOLUTION NUMBER: 24.11.25-5**

**A RESOLUTION AUTHORIZING THE POST-AUDIT PAYMENT OF CERTAIN CLAIMS, BILLS AND INVOICES OF THE TOWN.**

**MOTION:** Mr. Bruno

**SECOND:** Mr. Douglass

**WHEREAS**, the Town Board has reviewed and audited the following claims, bills and invoices for services rendered and goods provided to the Town in November 2024:

From Town of Peru Vouchers for November 2024 #202401614 through and including #202401676

Abstract dated 11/20/24.

For the dollar amount totaling: \$155,232.65 of that, \$31,747.83 was wired, credit cards and prepaid; and \$123,484.82 is remaining to be paid for November 2024.

**WHEREAS**, the Town Board finds said claims, bills, and invoices to be acceptable in form and reasonable in amount.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that payment of the aforementioned claims, bills and invoices is approved, and the Supervisor be and hereby is authorized to make such payment; and be it further,

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Kregg Bruno</b>	<b>x</b>	
	<b>James Douglass</b>	<b>x</b>	
	<b>Eric Duquette</b>	<b>x</b>	
	<b>Mel Irwin</b>	<b>x</b>	
	<b>Craig Randall</b>	<b>x</b>	

**Carried: 5 Ayes 0 Noes**

**Motion** by Mr. Douglass; seconded by Mr. Bruno to adjourn Regular meeting at 6: 42 PM to go into Executive Session, No decision will be made –Personnel.

Ayes 5 Noes 0

***Motion Carried***

**Motion** by Mr. Bruno; seconded by Mr. Duquette to return to Regular Meeting at 7:06 PM

Ayes 5 Noes 0

***Motion Carried***

**Motion** by Mr. Douglass; seconded by Mr. Duquette to adjourn the regular meeting at 7:07 PM.

Ayes 5 Noes 0

***Motion Carried***