

The regular meeting of the Peru Town Board was held on Thursday, January 25, 2023 at the Peru Town Hall. Those present were Mr. Brandy McDonald Supervisor; Mr. James Douglass, Councilman; Mr. Eric Duquette, Councilman; Mr. Melvin Irwin, Councilman; Mr. Kregg Bruno, Councilman (Excused) and Mrs. Dianne Miller, Town Clerk. Also present were Ms. Pamela Barber, Confidential Secretary to the Board; Mr. Courtney Tetrault, Water/Sewer Superintendent; Mr. Michael Farrell, Highway Superintendent; Mr. Tyler Jarvis, Deputy Highway Superintendent; Mr. Matthew Favro, Town Attorney; Mr. T'Chaka Sikelianos, Dog Control Officer, Mrs. Kristin Marino, Recreation Director and Mr. Bob Guynup, Zoning Officer

The meeting was called to order at 6:01 PM by Mr. McDonald, with the Pledge of Allegiance.

**Motion** by Mr. Douglass; seconded by Mr. Irwin to accept the Organizational Meeting minutes held on January 8, 2024.

Ayes 4 Noes 0

**Motion Carried**

**Motion** by Mr. Duquette; seconded by Mr. Irwin to accept the Regular Meeting minutes held January 8, 2024.

Ayes 4 Noes 0

**Motion Carried**

**Community Input**  
NONE

**RESOLUTION NUMBER: 24.01.25-1**

**RESOLUTION APPROVING 2024 CONTRACTS**

**MOTION:** Mr. Douglass

**SECOND:** Mr. Duquette

BE IT RESOLVED that the Town Board gives approval for the Town Supervisor to sign the following contracts on behalf of the Town of Peru:

**2024 ANNUAL CONTRACTS**

1. JCEO of Clinton & Essex Counties
2. Peru Free Library
3. Adirondack Park Local Gov't Review Board

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Kregg Bruno</b>	<b>Excused</b>	
	<b>James Douglass</b>	<b>x</b>	
	<b>Eric Duquette</b>	<b>x</b>	
	<b>Mel Irwin</b>	<b>x</b>	
	<b>Brandy McDonald</b>	<b>x</b>	

**Carried: 4 Ayes 0 Noes**

**RESOLUTION NUMBER: 24.01.25-2**

A RESOLUTION TO AUTHORIZE THE TOWN OF PERU TO PREPARE A REQUEST FOR QUALIFICATIONS(RFQ) FROM QUALIFIED ENGINEERING FIRMS FOR ANY FUTURE WATER AND SEWER PROJECTS AND ADVERTISE FOR RECEIPT OF SAME NO LATER THAN NOON ON February 21, 2024

Motion: Mr. Irwin

Second: Mr. Duquette

WHEREAS, The Town has found the need to prepare a Request for Qualifications (RFQ) and advertise for receipts of RFQ for qualified engineering firms for any future water and/or sewer projects,

WHEREAS, The Town of Peru will rank the responses received on an evaluation and certification that the firm provides services to municipal clients, technical skills, experience, grant applications/awards, and reference information,

WHEREAS, The Town of Peru reserves the right to reject any or all submittals and to conduct interviews at its sole discretion.

WHEREAS, RFQ submissions shall be received until Noon on February 21, 2024 at which time they will be reviewed by the Town, THEREFORE, BE IT

AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Kregg Bruno</b>	<b>Excused</b>	
	<b>James Douglass</b>	<b>x</b>	
	<b>Eric Duquette</b>	<b>x</b>	
	<b>Mel Irwin</b>	<b>x</b>	
	<b>Brandy McDonald</b>	<b>x</b>	

**Carried: 4 Ayes 0 Noes**

**RESOLUTION NUMBER: 24.01.25-3**

**AUTHORIZING THE TOWN SUPERVISOR TO APPROVE TO DECLARE THE HP 810 COPIER PLOTTER FOR SALE AS SURPLUS**

**MOTION:** Mr. Irwin

**SECOND:** Mr. Duquette

**WHEREAS,** it is having been determined, in consultation with the Town Zoning Officer that the Town has no further need for a HP 810 Copier Plotter and

**WHEREAS,** The Town has declared it as surplus equipment, and

**WHEREAS,** the Board is willing to put the HP 810 Copier Plotter up for sale in “as is” condition; be it

**RESOLVED,** this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Kregg Bruno</b>	<b>Excused</b>	
	<b>James Douglass</b>	<b>x</b>	
	<b>Eric Duquette</b>	<b>x</b>	
	<b>Mel Irwin</b>	<b>x</b>	
	<b>Brandy McDonald</b>	<b>x</b>	

**Carried: 4 Ayes 0 Noes**

***Other Business***

Mr. McDonald stated the importance of our residents to fill out income survey when received. This survey determines funding for grants on the upcoming water and sewer projects that are required by the state. Inflating income is not beneficial. The only person that will receive the results will be Liz Tedford who is conducting the income survey. It is imperative that we have a good response percentage to qualify for grants and low interest loans.

Mr. McDonald stated a check from the county was received in the amount \$ 329,465.66 for sales tax.

The Planning Board is asking for a moratorium for self-storage buildings in our town.

Mr. Farrell stated with 3 plow trucks out of service, his team became creative with how to have all the roads plowed and safe to travel.

*Public Comments on Agenda Items Only*  
*NONE*

**RESOLUTION NUMBER: 24.01.25-4**

**A RESOLUTION AUTHORIZING THE POST-AUDIT PAYMENT OF CERTAIN CLAIMS, BILLS AND INVOICES OF THE TOWN**

**MOTION: Mr. Douglass**

**SECOND: Mr. Irwin**

**WHEREAS**, the Town Board has reviewed and audited the following claims, bills and invoices for services rendered and goods provided to the Town in December 2023:

From Town of Peru Vouchers for December 2023; #202301922 through and including #202301932

Abstract dated: 1/25/2024.

For the dollar amount totaling: \$12,522.36; of that, \$2,898.35 was wired, credit cards and prepaid; and \$9,624.01 is remaining to be paid for December 2023

**AND**, from Town of Peru Vouchers for January 25, 2024; #202400001 through and including #202400098

Abstract dated: 1/25/2024.

For the dollar amount totaling: \$357,383.42; of that, \$30,740.68 was wired, credit cards and prepaid; and \$326,642.74 is remaining to be paid and

**WHEREAS**, the Town Board finds said claims, bills, and invoices to be acceptable in form and reasonable in amount.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that payment of the aforementioned claims, bills and invoices is approved, and the Supervisor be and hereby is authorized to make such payment; and be it further,

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b>YES</b>	<b>NO</b>
	<b>Kregg Bruno</b>	<b>Excused</b>	
	<b>James Douglass</b>	<b>x</b>	
	<b>Eric Duquette</b>	<b>x</b>	
	<b>Mel Irwin</b>	<b>x</b>	
	<b>Brandy McDonald</b>	<b>x</b>	

**Carried: 4 Ayes 0 Noes**

**Motion** by Mr. Douglass; seconded by Mr. Irwin to adjourn Regular meeting at 6:38PM to go into Executive Session, No decision will be made –Personnel.

Ayes 4 Noes 0

**Motion Carried**

**Motion** by Mr. Douglass; seconded by Mr. Duquette to return to Regular Meeting at 7:34 PM Mr. McDonald stated no decision was made.

Ayes 4 Noes 0

**Motion Carried**

**Motion** by Mr. Irwin; seconded by Mr. Duquette to adjourn the regular meeting at 7:35 PM.

Ayes 4 Noes 0

*Motion Carried*

\_\_\_\_\_ *Supervisor*

\_\_\_\_\_ *Councilman*

\_\_\_\_\_ *Councilman*

\_\_\_\_\_ *Councilman*

\_\_\_\_\_ *Councilman*