

The regular meeting of the Peru Town Board was held on Monday January 24, 2022 at the Peru Town Hall. Those present were Mr. Brandy McDonald, Supervisor; Mr. Richard Barber, Councilman; Mr. Kregg Bruno, Councilman; Mr. James Douglass, Councilman; Mr. Mel Irwin, Councilman and Mrs. Dianne Miller, Town Clerk. Also present were Mr. Courtney Tetrault, Water/Sewer Superintendent; Mr. Michael Farrell, Highway Superintendent; Ms. Pamela Barber, Confidential Secretary to the Board; Mr. Matt Favro, Town Attorney; Mr. Larry Cabana, Town Justice; Mr. John Flynn, Recreation Director (Via Zoom); Mr. Robert Guynup, Zoning Officer (Via Zoom); and Mr. Jim Kirby, Town Justice.

The meeting was called to order at 6:12 PM by Mr. McDonald, with the Pledge of Allegiance.

Motion by Mr. Bruno; seconded by Mr. Irwin to accept the minutes from the January 10, 2022 Organizational Meeting.

Mr. Barber abstained as he was excused for that meeting.

Ayes 4 Noes 0

Motion Carried

Motion by Mr. Irwin; seconded by Mr. Bruno to accept the minutes from the January 10, 2022 Regular meeting.

Mr. Barber abstained as he was excused for that meeting.

Ayes 4 Noes 0

Motion Carried

Community Input

NONE

Approval of the Speed Zone Reduction Requests for the Signor Rd and Arnold Rd

Notification from the NYS Department of Transportation Signor Rd was reduced to 45 M.P.H and Arnold Rd to 40 M.P.H. The board was pleased as this is not a common occurrence to have the requests approved.

Approval of Reduction of Rifenburg’s Pay Request #9 by \$ 19,828.75 for the Peru Sewer Project

Motion by Mr. Bruno; second by Mr. Barber to approve Rifenburg’s Pay Request #9 by a reduction of \$19,828.75 for the change order that was not approved, but included in the pay app. 5 Ayes 0 Noes

RESOLUTION NUMBER: 22.01.24-1

A RESOLUTION APPROVING THE REAPPOINTMENT OF RICHARD WILLIAMS TO THE TOWN OF PERU PLANNING BOARD AS CHAIRMAN.

MOTION: Mr. Barber

SECOND: Mr. Douglass

WHEREAS, The Peru Town Zoning Board of Appeals has recommended that Richard Williams be reappointed to fill the Town Planning Board Chairman seat to begin January 1, 2022 through December 31, 2022.

THEREFORE, BE IT

RESOLVED, the Peru Town Board agrees with the recommendation of the Planning Board and reappoints Richard Williams to complete the term of the Chairman for the one year period of January 1, 2022 through December 31, 2022.

AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:	YES	NO
Richard Barber Jr.	x	
Kregg Bruno	x	
James Douglass	x	
Mel Irwin	x	
Brandy McDonald	x	

Carried: 5 Ayes 0 Noes

RESOLUTION NUMBER: 22.01.24-2

A RESOLUTION APPROVING THE REAPPOINTMENT OF RYAN DAVIES TO THE TOWN OF PERU PLANNING BOARD AND THE AS VICE CHAIRMAN.

MOTION: Mr. Bruno

SECOND: Mr. Barber

WHEREAS, The Peru Town Planning Board has recommended that Ryan Davies be reappointed to fill the Town Planning Board Vice Chairman seat to begin January 1, 2022 through December 31, 2022.

THEREFORE, BE IT

RESOLVED, the Peru Town Board agrees with the recommendation of the Planning Board and reappoints Ryan Davies to complete the term of the Vice Chairman for the one year period of January 1, 2022 through December 31, 2022.

AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber Jr.	x	
	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 5 Ayes 0 Noes

RESOLUTION NUMBER: 22.01.24-3

A RESOLUTION APPROVING THE REAPPOINTMENT OF JAMES FALVO TO THE TOWN OF PERU ZONING BOARD OF APPEALS AS CHAIRMAN.

MOTION: Mr. Bruno

SECOND: Mr. Irwin

WHEREAS, The Peru Town Zoning Board of Appeals has recommended that James Falvo be reappointed to fill the Town Zoning Board of Appeals Chairman seat to begin January 1, 2022 through December 31, 2022.

THEREFORE, BE IT

RESOLVED, the Peru Town Board agrees with the recommendation of the Zoning Board of Appeals and reappoints James Falvo to complete the term of the Chairman for the one year period of January 1, 2022 through December 31, 2022.

AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber Jr.	x	
	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 5 Ayes 0 Noes

RESOLUTION NUMBER: 22.01.24-4

A RESOLUTION APPROVING THE REAPPOINTMENT OF SEAN LUKAS TO THE TOWN OF PERU ZONING BOARD OF APPEALS AS VICE CHAIRMAN.

MOTION: Mr. Douglass

SECOND: Mr. Bruno

WHEREAS, The Peru Town Zoning Board of Appeals has recommended that Sean Lukas be reappointed to fill the Town Zoning Board of Appeals Vice Chairman seat to begin January 1, 2022 through December 31, 2022.

THEREFORE, BE IT

RESOLVED, the Peru Town Board agrees with the recommendation of the Zoning Board of Appeals and reappoints Sean Lukas to complete the term of the Vice Chairman for the one year period of January 1, 2022 through December 31, 2022.

AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber Jr.	x	
	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 5 Ayes 0 Noes

Reaffirming the Approval of the Parsons Rd transfer

Motion by Mr. Irwin; second by Mr. Bruno to reaffirm the 1.59 acre transfer of the Parsons Rd. Motion Carried-5 ayes 0 noes

Mr. Favro stated Mr. McDonald will sign the transfer paperwork after the meeting.

Opening Meetings up to the Public in February, 2022

Meetings will now be open to the public starting in February. Zoom will no longer be available. All board members agreed.

Court Mailings

Mr. Bruno met with Mr. Cabana and Mr. Kirby to discuss using the town postage machine and picking the mail up on a timely basis at the town hall.

Mrs. Miller and Mr. Cabana discussed the situation and Mr. Cabana is going to be picking the mail up at the town hall once or twice a week. Mr. Kirby stated the court still was in possession of approximately 200 stamps. After they have used 100 stamps they will be using the town postage machine as it is more cost effective. Mr. Kirby asked to keep 100 stamps for urgent mailings. The board agreed.

Court Timesheets/Time Clock

The time clocks were installed for accountability. Andrew Bizga (part time court clerk) has difficulty remembering to clock in or out. Ms. Barber stressed the importance. Mr. Cabana is overlooking Mr. Bizga to have him do it correctly. Mr. Cabana asked why timesheets needed to be filled out. Ms. Barber stated to the time sheets are for documentation against the time clock and for monthly pay employee to track retirement. Mr. Kirby stated even though he is in the retirement program he would have to be a judge for 40 years to get a full pension. None the less, he will still be receiving a pension because he pays into the retirement system and hours need to be documented. Mr. Favro will double check on whether timesheets are mandatory. Ms. Barber will be researching an alternative for the time clocks, such as possible facial recognition clocks than what the town has now.

Approval Peru Free Library Contract for 2022

Motion by Mr. Douglass second by Mr. Bruno to approve Peru Free Library Contract for 2022 Motion Carried-5 Ayes 0 Nays

Approval to Send (2) Employees to School for Water Licensing

Mr. Tetrault stated he would like approval to send Chris Malin and Dan Gonyea to water licensing in Cortland, NY from March 7 thru March 17th 2022 to receive their 2A water license. Mr. Bruno asked about on line courses. Mr. Tetrault stated it was much more beneficial for them to learn in the classroom.

Motion by Mr. Bruno; second by Mr. Douglass to approve Chris Malin and Dan Gonyea to attend water licensing school March 7th thru the 17th 2022 in Cortland, NY.

Motion Carried- 5 Ayes 0 Noes

Set Time for a Special Meeting to Approve New Truck Purchase

Motion by Mr. Douglass; second by Mr. Bruno to set a Special Meeting date of January 28th 2022 at 9 AM at the Town Hall to approve Water/Sewer Department Truck Purchase.

Motion Carried 5 Ayes 0 Noes

RESOLUTION NUMBER: 22.01.24-5

A RESOLUTION TO AUTHORIZE ENGINEERING VENTURES TO PREPARE BID SPECIFICATIONS AND ADVERTISE FOR RECEIPTS OF BID ONCE COMPLETED FOR THE PROJECT KNOWN AS “TELEGRAPH ROAD CULVERTS PROJECT”.

Motion: Mr. Bruno

Second: Mr. Irwin

WHEREAS, to authorize Engineering Ventures to prepare bid specifications and advertise for receipts of bid once complete, for the project known as “Telegraph Rd. Culverts Project”.

WHEREAS, Bid specifications, timing, and authorization, will be in accordance with all applicable funding agency requirements, THEREFORE, BE IT

RESOLVED, said proposed authorization is approved as per requirements.

AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber, Jr.	x	
	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 5 Ayes 0 Noes

Mr. Farrell stated no funds available for grants for highway at this time.

Mr. Irwin asked the approximate cost- Mr. Farrell replied between 100 dollars and 200 million dollars. Since this is going out to bid, Mr. Farrell cannot disclose that information in a public forum.

Sewer Project Update

Mr. Tetrault stated generators have arrived and electricians are doing the wiring.

Other Business

Mr. Tetrault has received COVID test kits for sampling the wastewater. The testing will begin immediately.

Mr. Bruno thanked the judges for adapting to the changes with mailings and timesheets.

Mr. Barber asked Mr. Farrell about the transfer switch for the generator at the highway garage.

Mr. Farrell stated that it was ordered.

Mr. Barber and Mr. Bruno were delighted that Jeffords Steele will be donating the tube stock for the mounting pole and plate for the bell at Heyworth/ Mason Park. Mr. Barber has been in contact with Rick Arnold to design and assemble.

Rick Locks has updated the locks at the highway garage for security.

Mr. Guynup stated he was pleased the town board meetings will now be open to the public.

Public Comments on Agenda Items Only

NONE

RESOLUTION NUMBER: 22.01.24-6

A RESOLUTION AUTHORIZING THE POST-AUDIT PAYMENT OF CERTAIN LATE 2021 CLAIMS, BILLS AND INVOICES OF THE TOWN

MOTION: Mr. Irwin

SECOND: Mr. Bruno

WHEREAS, the Town Board has reviewed and audited the following late 2021 claims, bills and invoices for services rendered and goods provided to the Town in December 2021:

From Town of Peru Vouchers in December 2021; #202101571 through and including #202101581.

Abstract dated 1/20/2022

For the dollar amount totaling: \$29,008.51; and

WHEREAS, the Town Board finds said claims, bills and invoices to be acceptable in form and reasonable in amount;

NOW, THEREFORE, BE IT

RESOLVED, that payment of the aforementioned claims, bills and invoices is approved and the Supervisor be and hereby is authorized to make such payment; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber, Jr.	x	
	Kregg Bruno	x	
	Mel Irwin	x	
	James Douglass	x	
	Brandy McDonald	x	

Carried: 5 Ayes 0 Noes

RESOLUTION NUMBER: 22.01.24-7

A RESOLUTION AUTHORIZING THE POST-AUDIT PAYMENT OF CERTAIN CLAIMS, BILLS AND INVOICES OF THE TOWN

MOTION: Mr. Barber

SECOND: Mr. Douglass

WHEREAS, the Town Board has reviewed and audited the following claims, bills and invoices for services rendered and goods provided to the Town in January 2022:

From Town of Peru Vouchers in January 2022; #202200018 through and including #202200070

Abstract dated 1/20/2022

For the dollar amount totaling: \$344,150.05; of that, \$17,565.62 was wired, credit cards and prepaid; and \$326,584.43 is remaining to be paid and

WHEREAS, the Town Board finds said claims, bills and invoices to be acceptable in form and reasonable in amount;

NOW, THEREFORE, BE IT

RESOLVED, that payment of the aforementioned claims, bills and invoices is approved and the Supervisor be and hereby is authorized to make such payment; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber, Jr.	x	
	Kregg Bruno	x	
	Mel Irwin	x	
	James Douglass	x	
	Brandy McDonald	x	

Carried: 5 Ayes 0 Noes

Motion by Mr. Bruno; seconded by Mr. Barber to adjourn Regular meeting at 7:09 PM to go into Executive Session to discuss pending litigation. A decision may be made.
Motion Carried 5 Ayes 0 Noes

Motion by Mr. Douglass; seconded by Mr. Bruno to return to Regular Meeting at 7:35 PM.
Motion Carried 5 Ayes 0 Noes

Motion by Mr. Barber second by Mr. Irwin, Mr. Bruno will no longer be liaison for Youth Commission and Mr. Douglass will be the liaison for Youth Commission for 2022.
Motion Carried 5 Ayes 0 Noes

Motion by Mr. Irwin; second by Mr. Douglass. Upon recommendation from Mr. Favro to reimburse homeowner for repairs for sewer issues as Mr. Tetrault did not know where the problem originated.

Motion Carried 5 Ayes 0 Noes

Motion by Mr. Barber; Seconded by Mr. Bruno to adjourn the regular meeting at 7:42 PM.
Ayes 5 Nays 0 **Motion Carried**

_____ *Supervisor* _____ *Councilman*

_____ *Councilman* _____ *Councilman*

_____ *Councilman*