



RESOLUTION ESTABLISHING 2022 APPOINTEES

Motion by: Mr. Irwin

Second by: Mr. Bruno

BE IT RESOLVED that the following appointments for 2022 be made:

APPOINTMENTS

1. Courtney Tetrault
2. Robert Guynup
3. Pamela Barber
4. Dianne Miller
5. Judy Akey
6. Judy Akey
7. Holly Stone
8. Andrew Bizga
9. James Douglass
10. Brandy McDonald
11. Christine Crawford
12. Carlene Heipel
13. TBD
14. TBD
15. TBD
16. TBD
17. Judy Akey
18. Ron and Carol Allen
19. John Flynn
20. TBD
21. TBD
22. Clifton Christon
24. Department Heads
25. Mike Farrell, Hwy. Supt.
26. Lloyd Provost
27. Courtney Tetrault, Parks, W/S Supt.
28. Chad Frechette

POSITIONS

- Water & Waste Water Treatment Plant Operator
- Codes & Zoning Enforcement Officer
- Confidential Secretary to the Town Board
- Registrar of Vital Statistics
- Deputy Registrar of Vital Statistics
- Account Clerk/Receptionist
- Clerk to the Town Justices
- Part Time Clerk to the Town Justices
- Deputy Supervisor
- Budget Officer
- Typist (Codes & Zoning Dept.)
- Typist (Highway & Water/Sewer Dept.)
- Zoning Board of Appeals Chairperson
- Zoning Board of Appeals Vice Chairperson
- Planning Board Chairperson
- Planning Board Vice Chairperson
- Deputy Town Clerk/Tax Collector
- Town Historians
- Recreation Director
- Assistant Youth Director
- Youth Commission Chairman
- Dog Control Officer
- Purchasing Agents General Fund
- Purchasing Agent Highway Fund
- Highway Foreman, Deputy Hwy. Supt.
- Purchasing Agent Water/Sewer Fund
- W/S & Parks Foreman

Roll Call:		YES	NO
	Richard Barber, Jr.	Excused	
	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 4 Ayes 0 Noes

Mr. Bruno asked about the TBD- Ms. Barber explained that there were no meetings in December to appoint the positions within those departments and will be done at the next meetings.

RESOLUTION ESTABLISHING 2022 SALARIES AND PAYMENT FREQUENCY FORTOWN OF PERU  
APPOINTEES

Motion by: Mr. Bruno

Second by: Mr. Irwin

BE IT RESOLVED that the following 2022 salaries and payment frequencies be set as follows:

Water/Sewer Superintendent	\$67,715.00/Annually, Paid Bi-Weekly
Code/Zoning/Planning Officer	\$52,426.00/Annually, Paid Bi-Weekly
Confidential Secretary to the Board	\$49,440.00/Annually, Paid Bi-Weekly
Registrar of Vital Statistics	(Under Town Clerk)
Deputy Registrar of Vital Statistics	(Under Deputy Town Clerk)
Account Clerk/Receptionist	\$21.93/Hourly, Paid Bi-Weekly
Clerk to Town Justices	\$43,798.00/Annually/Paid Bi-Weekly
Part Time Clerk to the Town Justices	\$16.92/Hourly, Paid Bi-Weekly
Deputy Supervisor	\$1,461.00/Annually/Paid Monthly
Budget Officer	\$1,461.00/Annually/Paid Monthly
Typist - Codes/Zoning/Planning	\$17.87/Hourly, Paid Bi-Weekly
Typist - Highway & Water/Sewer	\$21.07/Hourly, Paid Bi-Weekly
Deputy Town Clerk/Tax Collector	\$1,860.00/Annually, Paid Bi-Weekly
Recreation Director	\$22,378.00/Annually, Paid Monthly
Groundskeeper	\$2,500.00/Annually/Paid 3 Times/Summer
Assistant Youth Director	\$3,090.00/Annually, Paid Seasonally
Dog Control Officer	\$13,390.00/Annually, Paid Monthly

Roll Call:	YES	NO
Richard Barber, Jr.	Excused	
Kregg Bruno	x	
James Dou2lass	x	
Mel Irwin	x	
Brandy McDonald	x	

Carried: 4 Ayes O Noes

RESOLUTIONS ESTABLISHING 2022 TOWN DEPARTMENT LIAISONS

Motion by: Mr. McDonald

Second by: Mr. Bruno

BE IT RESOLVED that the following 2022 Town Board Liaison assignments are approved by the Town Board:

PLANNING/ZONING	Richard Barber & Mel Irwin
WATER/SEWER:	Richard Barber & Jim Douglass
HIGHWAY:	Mel Irwin & Richard Barber
PARKS/RECREATION:	Jim Douglass & Kregg Bruno
YOUTH COMMISSION:	Kregg Bruno & Mel Irwin
LIBRARY:	Mel Irwin & Jim Douglass
	Jim Douglass & Kregg Bruno
DOG CONTROL OFFICER:	Kregg Bruno & Richard Barber
JUSTICE SYSTEM	

Roll Call:		YES	NO
	Richard Barber, Jr.	Excused	
	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 4 Ayes 0 Noes

RESOLUTION ESTABLISHING 2022 REGULAR TOWN BOARD MEETING DATES AND STARTING TIMES.

Motion by: Mr. Bruno

Second by: Mr. Irwin

BE IT RESOLVED that the following dates/times make up the 2022 Regular Town Board Meeting Schedule:

2022 REGULAR TOWN BOARD MEETING SCHEDULE

Monday	January 10, 2022	6:00 PM
Monday	January 24, 2022	6:00PM
Monday	February 14, 2022	6:00 PM
Monday	February 28, 2022	6:00 PM
Monday	March 14, 2022	6:00 PM
Monday	March 28, 2022	6:00 PM
Monday	April 11, 2022	6:00 PM
Monday	April 25, 2022	6:00PM
Monday	May 9, 2022	6:00PM
Monday	May 23, 2022	6:00 PM
Monday	June 13, 2022	6:00PM
Monday	June 27, 2022	6:00 PM
Monday	July 11, 2022	6:00 PM
Monday	July 25, 2022	6:00PM
Monday	August 8, 2022	6:00 PM
Monday	August 22, 2022	6:00 PM
Monday	September 12, 2022	6:00 PM
Monday	September 26, 2022	6:00 PM
Thursday	October 13, 2022	6:00 PM
Monday	October 24, 2022	6:00PM
Monday	November 7, 2022	6:00 PM
Monday	November 21, 2022	6:00 PM
Monday	December 12, 2022	6:00PM
Wednesday	December 28, 2022	6:00 PM

Motion by Mr. Bruno second by Mr. Douglass to amend meeting schedule Wednesday December 28, 2022 at 6 PM to Thursday December 29, 2022 at 6PM.

4 Ayes 0 Noes

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Roll Call:

YES

NO

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Richard Barber, Jr.

Excused

	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 4 Ayes O Noes

Resolution-22.01.10-6

Ms. Barber stated the town has not received the library contract and the North Country Animal Shelter will be renewed May 24, 2022. Mr. McDonald confirmed Mr. McBrayer will be paid\$ 100.00 monthly.

RESOLUTION APPROVING 2022 CONTRACTS

BE IT RESOLVED that the Town Board gives approval for the Town Supervisor to sign the following contracts on behalf of the Town of Peru:

*2022 ANNUAL CONTRACTS*

1. JCEO of Clinton & Essex Counties
2. North Country LIFE FLIGHT, Inc.
3. Clinton County Assessor (previously signed; renews 1/1/24)
4. Web Site Manager, Don McBrayer
5. Cleaning Service, Robert Crawford
6. Grant/Project Consultant, Elizabeth Tedford
7. Attorney for the Town. Firm: Favro Law, Atty. Matthew Favro (previously signed; auto-renewal)
8. Attorney for the Town Planning & Zoning Dept. Firm: Favro Law, Atty. Matthew Favro (previously signed; auto-renewal)
9. Engineering/Consulting Services for Water/Sewer, Highway and Planning/Zoning Departments. Firm: Engineering Ventures Inc.
10. Accounting Firm: Boulrice & Wood CPS, P.C.
11. Peru Golden Apple Club
12. Animal Shelter, Elmore SPCA
13. North Country Animal Shelter

Roll Call:		YES	NO
	Richard Barber, Jr.	Excused	
	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 4 Ayes O Noes

Resolution-22.0.10-7

RESOLUTION ESTABLISHING 2021 TOWN OF PERU MILEAGE REIMBURSEMENT RATE

BE IT RESOLVED that employees of the Town of Peru using their personal vehicle for pre-approved official Town business will be reimbursed for such mileage as follows:

2021 Mileage Reimbursement Rate .....\$ .585 per mile

Motion by: Mr. Bruno

Second by: Mr. Irwin

Roll Call:		YES	NO
	Richard Barber, Jr.	Excused	
	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald.	x	

Carried: 4 Ayes 0 Noes



RESOLUTION DESIGNATING TOWN DEPOSITORIES

BE IT RESOLVED that the TD Bank, Peru, New York, hereby is designated as the official depository for all Checking, Savings, and Town Reserve accounts of the Town Supervisor, Town Clerk, Town Justice Kirby, and Town Justice Cabana and the Town Clerk/Tax Collector's accounts for 2022,

Motion by: Mr. Bruno

Second by: Mr. McDonald

Roll Call:		YES	NO
	Richard Barber, Jr.	Excused	
	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald.	x	

Carried: 4 Ayes 0 Noes

RESOLUTION NAMING THE OFFICIAL TOWN NEWSPAPER

BE IT RESOLVED that the Town of Peru names the Press Republican as its Newspaper of Record for 2022.

Motion by: Mr. Bruno

Second by: Mr. Irwin

Ron Call:		YES	NO
	Richard Barber, Jr.	Excused	
	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 4 Ayes 0 Noes

Resolution-22.01.10-10

Ms. Barber stated no changes on procurement policy from 2021

A RESOLUTION ADOPTING THE 2022 PROCUREMENT POLICY FOR GOODS AND SERVICES.

Motion by: Mr. Bruno

Second by: Mr. McDonald

WHEREAS, Section 104b of the General Municipal Law requires every town to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of the General Municipal Law or any other law; and

WHEREAS, comments have been solicited from those officers of the Town involved with procurement;

NOW, THEREFORE BE IT RESOLVED that the Town of Peru does hereby adopt the following procurement policies and procedures and that this Resolution shall take effect immediately.

Roll Call:		YES	NO
	Richard Barber Jr,	Excused	
	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 4 Ayes 0 Noes

Motion by Mr. Irwin second by Mr. Bruno to adjourn 2022 Organizational Meeting at 5:22 PM

4 Ayes 0 Noes

\_\_\_\_\_ *Supervisor* \_\_\_\_\_ *Councilman*

\_\_\_\_\_ *Councilman* \_\_\_\_\_ *Councilman*

\_\_\_\_\_ *Councilman*