

The regular meeting of the Peru Town Board was held on Monday May 24, 2021, at the Peru Town Hall. Those present were Mr. Brandy McDonald, Supervisor; Mr. Richard Barber, Councilman; Mr. Kregg Bruno, Councilman; Mr. James Douglass, Councilman;(Excused) Mr. Mel Irwin, Councilman and Mrs. Dianne Miller, Town Clerk. Also present were Mr. Courtney Tetrault, Water/Sewer Superintendent; Mr. Michael Farrell, Highway Superintendent; Mr. Robert Guynup, Zoning Officer, Ms. Pamela Barber, Confidential Secretary to the Board; and Mr. Matt Favro, Town Attorney.

The meeting was called to order at 6:00 PM by Mr. McDonald, with the Pledge of Allegiance.

**Motion** by Mr. Bruno; seconded by Mr. Irwin to accept the minutes from the May 10, 2021 Public Hearing.  
Ayes 4 Nays 0 **Motion Carried**

**Motion** by Mr. Bruno; seconded by Mr. Irwin to accept the minutes from the May 10, 2021 Regular Meeting.  
Ayes 4 Nays 0 **Motion Carried**

**Community Input**  
NONE

**DISCUSSION/RESOLUTION**

Purchase of CAT 307.5 Mini Excavator to be shared by Highway Department and Water/Sewer Department.

Mr. Farrell stated the quote for a VOLVO was \$ 129,000 and Nortrax was \$ 115,000. CAT was \$98,907. Highway Department will be paying in full with an agreement to be made with the Water Department to pay back 50% of the cost over time.

**RESOLUTION NUMBER: 21.05.24-1**

**A RESOLUTION TO PURCHASE A CATERPILLAR 307.5 MINI EXCAVATOR FROM MILTON CAT FROM THE SOURCEWELL NATIONAL BID LIST.**

**MOTION: Mr. Irwin**

**SECOND: Mr. Barber**

**WHEREAS**, the Town Board has received a quote from Milton CAT which is on the Sourcewell Awarded Contract national bid list in its response to its request of pricing for the purchase of a Caterpillar 307.5 with a blade and dig bucket(standard), tilting grading bucket, hydraulic thumb, and switching to hydraulic coupler, for use by the Town Highway Department and Water Sewer Department; and

**WHEREAS**, the Town Board, in consultation with the Town Highway Superintendent and Water/ Sewer Superintendent , find that the quote from Milton CAT was the lowest bidder and the one that most closely met the requested specifications;

**WHEREAS**, This pricing from the Sourcewell Awarded Contract represents a \$40,752 savings off the list price (see attached quote), **AND**

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the bid of Milton CAT for a Caterpillar 307.5 for \$98,907.00 (Ninety Eight Thousand Nine Hundred Seven Dollars and Zero Cents is hereby accepted and the Town Supervisor and Highway Superintendent are hereby authorized to execute any further documentation necessary to facilitate and/or consummate the purchase for a price not to exceed this amount; and it is further

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Richard Barber Jr.</b>	<b>x</b>	
	<b>Kregg Bruno</b>	<b>x</b>	
	<b>James Douglass</b>	<b>Excused</b>	
	<b>Melvin Irwin</b>	<b>x</b>	
	<b>Brandy McDonald</b>	<b>x</b>	

**Carried: 4 Ayes 0 Nays**

**RESOLUTION NUMBER: 21.05.24-2**

**RESOLUTION DESIGNATING AUTHORIZED REPRESENTATIVE,  
AUTHORIZING LOCAL SHARE EXPENDITURE  
AND  
SEQRA DETERMINATION FOR ENGINEERING PLANNING GRANT-SOUTH SIDE  
COLLECTION EVALUATION TO BE PARTIALLY FUNDED THROUGH EFC**

**RESOLUTION NUMBER: 21.05.24-2**

**MOTION BY: Mr. Barber**

**SECOND BY: Mr. Bruno**

**WHEREAS**, The New York State Environmental Facilities Corporation (EFC) has awarded the Town of Peru a 2020 Engineering Planning Grant through the New York Clean Water State Revolving Fund program in the amount of \$30,000; and

**WHEREAS**, EFC requires that the Town designate a representative to sign all documents related to the project; and

**WHEREAS**, the Town is required to provide a minimum of 20 percent of total grant amount as a local match to meet the program requirements under the Engineering Planning Grant Program.

**WHEREAS**, 6 NYCRR Section 617.5 (Title 6 of the New York Code of Rules and Regulations) under the State Environmental Quality Review Act (SEQR) provided that certain actions identified in subdivision C of that section are not subject to environmental review under the Environmental Conservation Law; and,

**WHEREAS**, the proposed project is an engineering study for the purposes of identifying preliminary design criteria for improvements at the Town’s South Side Collection Project.

**NOW, THEREFORE BE IT RESOLVED** that the Town Supervisor is authorized to execute documents with the NYS Environmental Facilities Corporation and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Town of Peru’s obligations under an Engineering Planning agreement; and

**THEREFORE, BE IT FURTHER RESOLVED**, that the Town of Peru authorizes and appropriates a minimum 20% local match of \$6,000, as required by the Engineering Planning Grant Program for the South Side Collection Evaluation project. The Town Supervisor may increase this local match through the use of in kind services without further approval from the Town Board; and,

**THEREFORE, BE IT FURTHER RESOLVED** that the Town of Peru hereby determines that the proposed Engineering Planning Grant project is a Type II action in accordance with 6 NYCRR Section 617.5(c)(24) which constitutes that engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve and Type 1 or Unlisted action, and not subject to review under 6 NYCRR Part 617.

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>	<b>YES</b>	<b>NO</b>
<b>Richard Barber, Jr.</b>	x	
<b>Kregg Bruno</b>	x	
<b>James Douglass</b>	<b>Excused</b>	
<b>Mel Irwin</b>	x	
<b>Brandy McDonald</b>	x	

**Carried: 4 Ayes 0 Nays**

**RESOLUTION NUMBER: 21.05.24-3**

**A RESOLUTION AUTHORIZING THE TEMPORARY HIRING OF  
CHRISTINE CRAWFORD AS A PART TIME SECRETARY TO THE  
CODES AND ZONING OFFICE.**

**Motion by:** Mr. Irwin

**Second by:** Mr. Bruno

**WHEREAS**, the Town Board has agreed that a new temporary part time secretary is necessary for the effective operation of the Peru Codes and Zoning Department following the recommendation of the Town Codes and Zoning Officer, Robert Guynup.

**BE IT**

**RESOLVED**, that Christine Crawford be hired as a temporary part time secretary for the Town of Peru Codes and Zoning Office at an hourly rate of pay to be \$16.64, with a start date of May 13, 2021.

**AND, BE IT**

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Richard Barber Jr.</b>	x	
	<b>Kregg Bruno</b>	x	
	<b>James Douglass</b>	<b>Excused</b>	
	<b>Mel Irwin</b>	x	
	<b>Brandy McDonald</b>	x	

**Carried: 4 Ayes 0 Nays**

**RESOLUTION NUMBER: 21.05.24-4**

**A RESOLUTION AUTHORIZING THE HIRING OF KALEB MARTINEAU AS A SEASONAL PART TIME LABORER TO THE PARKS DEPARTMENT.**

**Motion by:** Mr. Barber

**Second by:** Mr. Irwin

**WHEREAS**, the Town Board has agreed that a new seasonal part time laborer is necessary for the effective operation of the Peru Parks Department following the recommendation of the Town Water/Sewer Parks Superintendent.

**BE IT**

**RESOLVED**, that Kaleb Martineau be hired as a seasonal part time laborer for the Town of Peru Codes and Zoning Office at an hourly rate of pay to be \$14.00, with a start date of May 25, 2021.

**AND, BE IT**

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Richard Barber Jr.</b>	x	
	<b>Kregg Bruno</b>	x	
	<b>James Douglass</b>	<b>Excused</b>	
	<b>Mel Irwin</b>	x	
	<b>Brandy McDonald</b>	x	

**Carried: 4 Ayes 0 Nays**

**Youth Commission By-Laws**

Jon Whitmarsh spoke concerning the dedication, loyalty and reliability of the Youth Commission members. Mr. Whitmarsh shared concerns of communication between the board and the Youth Commission. He also stated the members and years of service which was previously stated by Mr. Mills at the October 15, 2020 town meeting. Mr. Favro explained the importance of meeting minutes and/or agenda being given to the board and him to be able to follow up on all activities for legal purposes. He referenced the incident at Whiteface Mountain a couple of years ago that no one except the Youth Commission knew anything about until a suit was filed. Mr. Favro also stated meeting dates could not be changed without a 5 day prior notice according to NYS Open Meetings Law.

RESOLUTION NUMBER: 21.05.24-5

A RESOLUTION ACCEPTING THE RESIGNATION OF GREG MILLS FROM THE TOWN OF PERU YOUTH COMMISSION CHAIRMAN EFFECTIVE MAY 31, 2021.

MOTION: Mr. Irwin

SECOND: Mr. Bruno

WHEREAS, Greg Mills has recommended that Town Board accepts his resignation offered May 13, 2021 and effective May 31, 2021.

THEREFORE, BE IT

RESOLVED, the Peru Town Board agrees with the recommendation to accept the resignation of Greg Mills and thanks him for his past service to the Town of Peru. His resignation will be effective May 31, 2021.

AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

<b>Roll Call:</b>	<b>YES</b>	<b>NO</b>
<b>Richard Barber Jr.</b>	x	
<b>Kregg Bruno</b>	x	
<b>James Douglass</b>	<b>Excused</b>	
<b>Mel Irwin</b>	x	
<b>Brandy McDonald</b>	x	

Carried: 4 ayes 0 Nays

**Sewer Project Update**

Construction meeting was held on Wednesday May 26, 2021 at 10 AM.

Sidewalk was installed on North Bend.

Mr. Bruno asked if the concrete was able to be used for grading. Mr. Tetrault replied yes.

**Other Business**

**Motion** by Mr. Barber seconded by Mr. Bruno to have Sewer Workshop-June 28<sup>th</sup> at 5PM  
Ayes 4 Nays 0

Mr. Farrell stated culverts are all ready for paving as soon as asphalt is available. Roads being paved are Brand Hollow Rd., Lyons Rd., Nelson Rd. and Blaine Rd. First round of mowing has been completed-guardrails are next. Electronics on paver had issues. It was discovered the wires were flipped.

Mrs. Miller stated Local Law #1 2021 has been formally filed with the state and received back as confirmed. Tax season is officially closed for 2021 after making final payment to the Town.

Ms. Barber stated that concerts are all scheduled. Concerts will be starting each Sunday starting June 27, 2021 at 6 to 8 pm excluding July 4<sup>th</sup> 2021 and running through August 29 at the Heyworth Mason Park. Location, staging and tents are still being discussed. Mr. Bruno asked about pricing for the staging and tents. Mr. McDonald stated availability was limited this year.

Mr. Tetrault stated the Laphams Mill has been mowed twice to date. Chad Frechette hit a deer on River Road with the Water Department truck. There was minimal damage to the truck, although it needs a new bumper. Mr. Tetrault stated the damage was not being turned into the insurance company due to the deductible. Clarifier equipment has arrived and is being scheduled to install at Valcour.

**Public Comments on Agenda Items Only**

NONE

RESOLUTION NUMBER: 21.05.24-6

A RESOLUTION AUTHORIZING THE POST-AUDIT PAYMENT OF CERTAIN CLAIMS, BILLS AND INVOICES OF THE TOWN

**MOTION: Mr. Bruno**

**SECOND: Mr. Irwin**

**WHEREAS**, the Town Board has reviewed and audited the following claims, bills and invoices for services rendered and goods provided to the Town in May 2021:

From Town of Peru Vouchers in May 2021; #202100531 through and including #20210602,

Abstract dated May 20, 2021

For the dollar amount totaling: \$158,895.36, of that, \$13,567.67 was wired, credit cards and prepaid; and \$145,327.69 is remaining to be paid and

**WHEREAS**, the Town Board finds said claims, bills and invoices to be acceptable in form and reasonable in amount;

**NOW, THEREFORE, BE IT**

**RESOLVED**, that payment of the aforementioned claims, bills and invoices is approved and the Supervisor be and hereby is authorized to make such payment; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>	<b><u>YES</u></b>	<b><u>NO</u></b>
<b>Richard Barber, Jr.</b>	<b>x</b>	
<b>Kregg Bruno</b>	<b>x</b>	
<b>Mel Irwin</b>	<b>x</b>	
<b>James Douglass</b>	<b>Excused</b>	
<b>Brandy McDonald</b>	<b>x</b>	

**Carried: 4 Ayes 0 Nays**

*Motion* by Mr. Barber; Seconded by Mr. Bruno to adjourn the regular meeting at 7:09 PM.  
4 Ayes 0 Nays ***Motion Carried***

\_\_\_\_\_ *Supervisor* \_\_\_\_\_ *Councilman*

\_\_\_\_\_ *Councilman* \_\_\_\_\_ *Councilman*

\_\_\_\_\_ *Councilman*