

The regular meeting of the Peru Town Board was held on Monday, **April 12, 2021**, at the Peru Town Hall. Those present were Mr. Brandy McDonald Supervisor; Mr. Ricky Barber, Councilman; Mr. Kregg Bruno, Councilman; Mr. James Douglass, Councilman; Mr. Mel Irwin, Councilman; Mrs. Judy Akey, Deputy Town Clerk. Also present were Mr. Courtney Tetrault, Water/Sewer Superintendent; Mr. Michael Farrell, Highway Superintendent; Mr. Bob Guynup, Zoning Officer; Ms. Pamela Barber, Confidential Secretary to the Board; Mr. Dave Drollette, Dog Control officer; Mr. Jim Kirby, Judge; John Flynn, Youth Director and Mr. Matt Favro, Town Attorney.

The meeting was called to order at 6:00PM by Mr. McDonald, with the Pledge of Allegiance.

**Motion** by Mr. Barber; seconded by Mr. Douglass, approving the minutes from the March 22, 2021 regular meeting. **Ayes 5 Nays 0** *Motion Carried*

**Motion** by Mr. Irwin; seconded by Mr. Bruno, approving the reports from the following departments into the official record of tonight's meeting. (Water/Sewer/Valcour; Highway; Town Clerk; Dog Control; Youth Department; Code/Zoning; Supervisor's Report; Court; Website; JCEO and Banking Reports). **Ayes 5 Nays 0** *Motion Carried*

### **Community Input and Questions**

John Ryan asked if notification for the work on the Bear Swamp Rd. that was done by NYSEG, was given to the Town. Matt Favro said that they do not need to give notification to the towns, only if there would be a disruption in services. John said that he wanted it on record that he sent a letter to the legislators about the disruption. He stated regarding the broadband that is being installed, that two Verizon trucks with two men in them each were seen several times doing nothing for hours. He also asked about when we would know what was done, when it will be done and what areas the Broadband covers.

According to the information that was available to the Town, there was going to be town wide coverage. The Town will be looking into these services.

Mr. Ryan also inquired about where the Town stood on the Main St. Beautification Grant. All work that can be done is done. The grant provider has not reimbursed the Town for all the work that the Highway Department had done with paving down to the Heyworth Mason Park.

Scott Coleman was present and had asked Mr. McDonald earlier if a community road side cleanup day could be organized, possibly to coincide with Earth Day. People could volunteer to help, meet at a general location, wear orange safety vest and use garbage bags.

Ms. Barber asked if the Town would need liability insurance. Matt Favro said not necessarily, since they were volunteering. The Board thought that it was a good idea. Mr. McDonald said he would volunteer to help as long as Scott Coleman organized it. The Town could provide the trash bags.

Bob Guynup mentioned that he would like to help and that sometimes the DOT would provide bags for the trash pickup.

### **RESOLUTION/DISCUSSION: Hiring of New Part-time Court Clerk**

**RESOLUTION NUMBER: 21.04.12-1**

**AUTHORIZING THE HIRING OF ANDREW BIZGA AS A PART TIME COURT CLERK.**

**Motion by: Mr. Bruno          Second by: Mr. Barber**

**WHEREAS**, the Town Board has agreed that hiring a new part-time court clerk is necessary for the effective operation of the Peru Town Court following the recommendations of Town Justices Lawrence Cabana and Jim Kirby, and

**BE IT**

**RESOLVED**, that Andrew Bizga, be hired as a part time Court Clerk for the Town of Peru Court, at an hourly rate of pay to be \$13.72, with a start date of March 26, 2021.

**AND, BE IT**

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Richard Barber Jr.</b>	<b>x</b>	
	<b>Kregg Bruno</b>	<b>x</b>	
	<b>James Douglass</b>	<b>x</b>	
	<b>Mel Irwin</b>	<b>x</b>	
	<b>Brandy McDonald</b>	<b>x</b>	

**Ayes 5 Nays 0**

*Motion Carried*

**RESOLUTION/DISCUSSION: Hiring of Alden Stevens for Municipal Records Mgt. Services**

Before the resolution was done the Board agreed to have a background check of Alden Stevens as suggested by the Town Attorney if needed.

**RESOLUTION NUMBER: 21.04.12-2**

**A RESOLUTION APPROVING A CONTRACT BETWEEN THE TOWN OF PERU AND ALDEN STEVENS FOR MUNICIPAL RECORDS MANAGEMENT SERVICES.**

**Motion by: Mr. Bruno Second by: Mr. Douglass**

**WHEREAS**, the Town Board members have the quote from Alden Stevens to conduct an inventory of Town of Peru and Peru Justice Court inactive records maintained at the Town Hall building. This inventory process will include, but not limited to: evaluate contents, re-box/re-label as necessary; recording of retention and disposition dates for future purging and update existing index of records according to LGS-1 and NYS OCA guidelines.

**WHEREAS**, the inventory will be done for the price not to exceed \$11,000.00 (Eleven thousand dollars and no cents)

**THEREFORE, BE IT**

**RESOLVED**, said proposal is accepted and the Supervisor be and hereby is authorized to execute said proposal, **AND, BE IT**

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Richard Barber Jr.</b>	<b>x</b>	
	<b>Kregg Bruno</b>	<b>x</b>	
	<b>James Douglass</b>	<b>x</b>	
	<b>Mel Irwin</b>	<b>x</b>	
	<b>Brandy McDonald</b>	<b>x</b>	

**Ayes 5 Nays 0**

*Motion Carried*

**DISCUSSION: T Mobil Antennas and Added Generator Upgrade and Contract**

The contract presented to the Board by T-Mobil would have to change some. Verizon already has 1300 sq. ft. and T-Mobil would be using a little more and use up the space that would be needed for three antennas. A suggestion by Mr. Tetrault was to make the monthly rent the same as Verizon with a 3% increase yearly. Mr. Guynup said that they would have to follow Telecommunications codes and get a site plan approval from the Planning Board as well as certification that the railing can hold the additional weight of the antennas. Mr. Favro will read over the contract and modify it accordingly.

**DISCUSSION: Setting Date of a Public Hearing on a Local Law for Prior Notice**

Mr. Henry van den Heever from NYMIR was here last week and did an inspection of the Town buildings. He notified Dianne Miller that the Local Law#2 “Providing for Prior Notification of Defects” of 1979 needed to be rescinded in its entirety and enacted with the updated Law#1 of 2021 of the same name.

*Motion* by Mr. Barber; seconded by Mr. Bruno, to schedule a Public Hearing on May 10<sup>th</sup> at 5:45PM on the Local Law for Prior Notice.

**Ayes 5 Nays 0**

*Motion Carried*

**DISCUSSION: Set Handbook Final Workshop Date**

The Board decided that the updated Handbook would not need a workshop. Ms. Barber will e-mail a copy of the updated version to all Board Members as soon as it is in. The Handbook will be presented for approval at the April 26<sup>th</sup> regular meeting.

**DISCUSSION: Sewer Project Update**

Mr. Tetrault said that Rifenburg Contracting did all their safety inspections and said that they are good to go. Approximately one third of the temporary easements have been signed and several calls have been made. The first construction meeting will be at the Town Hall on Wednesday, April 14<sup>th</sup> at 10AM.

The project will start on Sunrise Drive to North Bend. Information as to where the construction schedule will be working will be on the Town Web-Site, Water/Sewer Facebook page and the Peru Gazette. So far the schedule is posted up to June.

**DISCUSSION: Other Business**

Mr. Barber congratulated Mr. Farrell on the great job on the Town street sweeping/cleanup.

Mr. McDonald informed the Board that John Kelly wanted to reduce his bill due the great efforts and help from the Highway and Water/Sewer Departments. Mr. Kelly said he would love to have such a great team such as them working alongside him every day. He had cut down nineteen trees and only charged for seventeen. The councilmen agreed to allow the bill to be reduced some for the help of Town employees and use of Town equipment.

Mr. Irwin asked Courtney if there will be lighting around the area of the pump station, which will be raised about 7ft. Courtney informed the Board that there will be lighting.

Mr. Guynup asked if it would be okay to pick up trash that he finds alongside of the road as he is out inspecting and dispose of it in the dumpster. Board said there would be no problem with that. He also mentioned that he would help with the roadside cleanup day.

Mr. Farrell said Bridge NY grant application for area by Karl Baggs is in for the bridge and culvert. The second bridge and culvert will come in for \$999,000. It is about a 20ft. span being done by C&S Engineering.

Highway has started sweeping and cleaning the roads. Mike will notify the Peru Gazette of what roads are being done and when.

Mr. Farrell said that he would need 1,500 tons of salt for the roads this winter. He has already purchased 900 tons and will purchase the rest before the price goes up by \$30.00 a ton. Mike said he also has a Zoom meeting with the State Executive Committee of Highway updates.

Mr. Drollette said he is going to have to keep a better watch on people letting their dogs run loose down at the Heyworth Mason Park. They should use the dog park or have the dogs on a leash.

Mr. Bruno asked if we had heard about the Town’s COVID relief check. Mr. McDonald said there was no word as of yet. He would look into it.

Ms. Barber brought attention to the nice note that was sent by Mrs. Penny Neyenhouse, with her water bill, thanking everyone for the great job the Town was doing. It was nice to hear something positive now and then.

**Public Comments on Agenda Items Only**  
None

**RESOLUTION/DISCUSSION: to Accept Paying of Bills**

**RESOLUTION NUMBER: 2021.4.12-3**  
**A RESOLUTION AUTHORIZING THE POST-AUDIT PAYMENT OF CERTAIN CLAIMS, BILLS AND INVOICES OF THE TOWN**

**MOTION: Mr. Bruno      SECOND: Mr. Irwin**

**WHEREAS**, the Town Board has reviewed and audited the following claims, bills and invoices for services rendered and goods provided to the Town in April 2021:

From Town of Peru Vouchers in April 2021; #202100333 through and including #202100408

Abstract dated 4/9/2021

For the dollar amount totaling: \$99,948.81; of that, \$12,010.26 was wired, credit cards and prepaid; and \$87,938.55 is remaining to be paid and

**WHEREAS**, the Town Board finds said claims, bills and invoices to be acceptable in form and reasonable in amount;

**NOW, THEREFORE, BE IT**

**RESOLVED**, that payment of the aforementioned claims, bills and invoices is approved and the Supervisor be and hereby is authorized to make such payment; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>	<b><u>YES</u></b>	<b><u>NO</u></b>
<b>Richard Barber Jr.</b>	<b>x</b>	
<b>Kregg Bruno</b>	<b>x</b>	
<b>James Douglass</b>	<b>x</b>	
<b>Mel Irwin</b>	<b>x</b>	
<b>Brandy McDonald</b>	<b>x</b>	

**Ayes 5    Nays 0**

***Motion Carried***

**Motion** by Mr. Barber; seconded by Mr. Douglass, to Adjourn to Executive Session.

**Ayes 5 Nays 0**

***Motion Carried***

**Motion** by Mr. Bruno; seconded by Mr. Barber, to Return from Executive Session to Regular Meeting. No action was taken. **Ayes 5 Nays 0**

***Motion Carried***

**Motion** by Mr. Douglass, seconded by Mr. Irwin, to adjourn the regular meeting at 7:19PM. **Ayes 5    Nays 0**

***Motion Carried***

\_\_\_\_\_ ***Supervisor***

\_\_\_\_\_ ***Councilman*** \_\_\_\_\_ ***Councilman***

\_\_\_\_\_ ***Councilman*** \_\_\_\_\_ ***Councilman***