

The regular meeting of the Peru Town Board was held on December 30, 2020 at the Peru Town Hall. Those present were Mr. Brandy McDonald, Supervisor; Mr. James Douglass, Councilman; Mr. Kregg Bruno, Councilman; Mr. Melvin Irwin, Councilman; Mr. Richard Barber Jr., Councilman; Mrs. Dianne Miller, Town Clerk and Ms. Pamela Barber Secretary to the Board Also present via zoom, Mr. Courtney Tetrault, Water/Sewer Superintendent; Mr. Bob Guynup, Code Enforcement Officer, Mr. Michael Farrell, Highway Superintendent, Mr. Dave Drollette, Dog Control Officer and Mr. John Flynn, Recreation Director.

The meeting was called to order at 6:01 PM by Mr. McDonald, with the Pledge of Allegiance.

Motion by Mr. Irwin; seconded by Mr. Bruno to approve the minutes from the Town Board Regular Meeting held on December 14, 2020.

5 Ayes 0 Nays

Motion Carried

Motion by Mr. Douglass seconded by Mr. Barber to approve the minutes from the Public Hearing held on December 14, 2020.

5 Ayes 0 Nays

Motion Carried

Community Input

NONE

Tax Collection and Water/Sewer Bill Payment Procedures

Mrs. Miller stated her office will not be open to the public. Mrs. Miller and Mrs. Akey will service our residents in main area following the correct COVID-19 protocols . Also decided was the plan can change depending on ever changing circumstances during this pandemic.

RESOLUTION NUMBER: 20.30.12-1

A RESOLUTION AUTHORIZING THE HIRING OF LUKE FESSETTE AS A PERMANENT FULL TIME LABORER.

Motion by: Mr. Douglass

Second by: Mr. Bruno

WHEREAS, the Town Board has agreed that a new permanent laborer necessary for the effective operation of the Peru Water/Sewer/Parks Department following the recommendation of Town Water & Sewer Superintendent, Courtney Tetrault, and

BE IT

RESOLVED, that Luke Fessette be hired as a full time laborer for the Town of Peru at an hourly rate of pay to be \$16.77, with a start date of January 1, 2021.

AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:	<u>YES</u>	<u>NO</u>
Richard Barber Jr.	x	
Kregg Bruno	x	
James Douglass	x	
Mel Irwin	x	
Brandy McDonald	x	

Carried 5 Ayes 0 Nays:

RESOLUTION NUMBER: 20.12.30-2

A RESOLUTION TO APPROVE AN AMENDMENT TO SECTION 1.3 OF THE BY LAWS OF THE PERU PLANNING BOARD

MOTION: Mr. Barber

SECONDED: Mr. Irwin

WHEREAS, the Town of Peru deems it to be in the best interests of the Town that the following actions be taken by the Members of the Peru Planning Board pursuant to this Resolution;

NOW, THEREFORE, BE IT RESOLVED that, pursuant to applicable law, the members of the Peru Planning Board voted on December 9, 2020 hereby consent to, approve, and adopt the following:

AMENDMENT OF BYLAWS:

BE IT FURTHER RESOLVED, that Section 1.3 Regular Meetings of the Bylaws of this Board is hereby amended to change the time of the meetings from **7:00 pm to 6:00 pm** on the second Wednesday of each month hereafter.

BE IT FURTHER RESOLVED that all other provisions of the Bylaws as adopted shall remain in effect and the foregoing amendment shall be incorporated into the standing Bylaws of the Peru Planning Board.

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber Jr.	x	
	Kregg Bruno	x	
	James Douglass	x	
	Melvin Irwin	x	
	Brandy McDonald	x	

Carried: 5 Ayes 0 Nays

Mr. McDonald stated this resolution would go into effect January 1, 2021 and Darlene Grigware's hours would start at 10:30 am instead of 11:30 am as previously decided.

RESOLUTION NUMBER: 20.12.30-3

A RESOLUTION APPROVING THE REAPPOINTMENT OF RICHARD WILLIAMS TO THE TOWN OF PERU PLANNING BOARD AS CHAIRMAN.

MOTION: Mr. Irwin

SECOND: Mr. Bruno

WHEREAS, The Peru Town Zoning Board of Appeals has recommended that Richard Williams be reappointed to fill the Town Planning Board Chairman seat to begin January 1, 2021 through December 31, 2021.

THEREFORE, BE IT

RESOLVED, the Peru Town Board agrees with the recommendation of the Planning Board and reappoints Richard Williams to complete the term of the Chairman for the one year period of January 1, 2021 through December 31, 2021.

AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber Jr.	x	
	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 5 Ayes 0 Nays

RESOLUTION NUMBER-20.12.30-4

A RESOLUTION APPROVING THE REAPPOINTMENT OF RYAN DAVIES TO THE TOWN OF PERU PLANNING BOARD AND THE AS VICE CHAIRMAN.

MOTION: Mr. Douglass

SECOND: Mr. Barber

WHEREAS, The Peru Town Planning Board has recommended that Ryan Davies be reappointed to fill the Town Planning Board Vice Chairman seat to begin January 1, 2021 through December 31, 2021.

THEREFORE, BE IT

RESOLVED, the Peru Town Board agrees with the recommendation of the Planning Board and reappoints Ryan Davies to complete the term of the Vice Chairman for the one year period of January 1, 2021 through December 31, 2021.

AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber Jr.	x	
	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 5 Ayes 0 Nays

RESOLUTION NUMBER: 20.12.30-5

A RESOLUTION APPROVING THE REAPPOINTMENT OF MARK ROBINSON TO THE TOWN OF PERU PLANNING BOARD.

MOTION: Mr. Bruno

SECOND: Mr. Irwin

WHEREAS, The Peru Town Planning Board has recommended that Mark Robinson be reappointed to fill a 7 year term on the Town Planning Board to begin January 1, 2021 through December 31, 2028.

THEREFORE, BE IT

RESOLVED, the Peru Town Board agrees with the recommendation of the Planning Board and reappoints Mark Robinson to complete the 7 year term on the Peru Planning Board to begin January 1, 2021 through December 31, 2028.

AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber Jr.	x	
	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 5 Ayes 0 Nays

RESOLUTION NUMBER: 20.12.30-6

A RESOLUTION APPROVING THE REAPPOINTMENT OF JAMES FALVO TO THE TOWN OF PERU ZONING BOARD OF APPEALS AS CHAIRMAN.

MOTION: Mr. Barber

SECOND: Mr. Douglass

WHEREAS, The Peru Town Zoning Board of Appeals has recommended that James Falvo be reappointed to fill the Town Zoning Board of Appeals Chairman seat to begin January 1, 2021 through December 31, 2021.

THEREFORE, BE IT

RESOLVED, the Peru Town Board agrees with the recommendation of the Zoning Board of Appeals and reappoints James Falvo to complete the term of the Chairman for the one year period of January 1, 2021 through December 31, 2021.

AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber Jr.	x	
	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 5 Ayes 0 Nays

RESOLUTION NUMBER: 20.12.30-7

A RESOLUTION APPROVING THE REAPPOINTMENT OF SEAN LUKAS TO THE TOWN OF PERU ZONING BOARD OF APPEALS AS VICE CHAIRMAN.

MOTION: Mr. Irwin

SECOND: Mr. Bruno

WHEREAS, The Peru Town Zoning Board of Appeals has recommended that Sean Lukas be reappointed to fill the Town Zoning Board of Appeals Vice Chairman seat to begin January 1, 2021 through December 31, 2021.

THEREFORE, BE IT

RESOLVED, the Peru Town Board agrees with the recommendation of the Zoning Board of Appeals and reappoints Sean Lukas to complete the term of the Vice Chairman for the one year period of January 1, 2021 through December 31, 2021.
AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber Jr.	x	
	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 5 Ayes 0 Nays

RESOLUTION NUMBER: 20.12.30-8

A RESOLUTION APPROVING THE APPOINTMENT OF TERRY AUBIN TO THE TOWN OF PERU ZONING BOARD OF APPEALS.

MOTION: Mr. Irwin

SECOND: Mr. Douglass

WHEREAS, The Peru Town Zoning Board of Appeals has recommended that Terry Aubin be appointed to fill the five year term on the Town Zoning Board of Appeals from January 1, 2021 to December 31, 2026.

THEREFORE, BE IT

RESOLVED, the Peru Town Board agrees with the recommendation of the Zoning Board of Appeals and appoints Terry Aubin to complete the term of five years on the Town Zoning Board of Appeals.
AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber Jr.	x	
	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 5 Ayes 0 Nays

RESOLUTION AUTHORIZING TRANSFER OF TOWN FUNDS WITHIN THE GENERAL FUND

RESOLUTION- 20.12.30-9

Motion: Mr. Barber

Second: Mr. Douglass

WHEREAS, In order to meet the financial needs for the management of **the Town General Accounts** funds need to be transferred from line items with positive balances to line items with negative balances (see Attached Schedule of Transfers) and

WHEREAS, The outstanding positive balances in the General Fund are more than adequate to cover the accounts in need of transfers, be it

RESOLVED, That the Town Board has authorized the attached one (1) transfer in the total amount of **\$2,767.11** to better align negative and positive line items.

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber, Jr.	x	
	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 5 Ayes 0 Nays

Ms. Barber stated this amount was unallocated insurance straddling two years.

**RESOLUTION AUTHORIZING TRANSFER OF TOWN FUNDS WITHIN THE
HIGHWAY FUND**

RESOLUTION -20.12.30-10

Motion: Mr. Bruno

Second: Mr. Irwin

WHEREAS, In order to meet the financial needs for the management of **the Town Highway Accounts** funds need to be transferred from line items with positive balances to line items with negative balances (see Attached Schedule of Transfers) and

WHEREAS, The outstanding positive balances in the Highway Fund are more than adequate to cover the accounts in need of transfers, be it

RESOLVED, That the Town Board has authorized the attached one (1) transfer in the total amount of **\$15,462.09** to better align negative and positive line items.

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber, Jr.	x	
	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 5 Ayes 0 Nays

Ms. Barber stated a new employee had been inadvertently on the incorrect line item causing the overage.

**RESOLUTION AUTHORIZING TRANSFER OF TOWN FUNDS WITHIN THE PERU
SEWER FUND**

RESOLUTION -20.12.30-11

Motion: Mr. Barber

Second: Mr. Douglass

WHEREAS, In order to meet the financial needs for the management of **the Town Peru Sewer Accounts** funds need to be transferred from line items with positive balances to line items with negative balances (see Attached Schedule of Transfers) and

WHEREAS, The outstanding positive balances in the Peru Sewer Fund are more than adequate to cover the accounts in need of transfers, be it

RESOLVED, That the Town Board has authorized the attached one (1) transfer in the total amount of **\$2,386.00** to better align negative and positive line items.

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber, Jr.	x	
	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 5 Ayes 0 Nays

Ms. Barber stated this transfer was also for insurance.

RESOLUTION AUTHORIZING TRANSFER OF TOWN FUNDS WITHIN THE VALCOUR SEWER FUND

RESOLUTION – 12.30.12-12

Motion: Mr. Bruno

Second: Mr. Irwin

WHEREAS, In order to meet the financial needs for the management of **the Town Valcour Sewer Accounts** funds need to be transferred from line items with positive balances to line items with negative balances (see Attached Schedule of Transfers) and

WHEREAS, The outstanding positive balances in the Valcour Sewer Fund are more than adequate to cover the accounts in need of transfers, be it

RESOLVED, That the Town Board has authorized the attached one (1) transfer in the total amount of **\$3,757.75** to better align negative and positive line items.

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber, Jr.	x	
	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried 5 Ayes 0 Nays:

Mr. Tetrault stated \$ 14,000.00 had been spent on grinder pumps at Valcour.

Sewer Project Update

Bid will be awarded January 11th, 2021 at the Regular Town Meeting. The bid recipient is willing to honor cost of base bid as the Elm Street portion is being put on hold.

Mr. Tetrault stated the water department will begin clearing area near Community Church.

Other Business

Mr. Farrell stated Mark or Peter from Engineering Ventures will be attending the January meeting to discuss Telegraph Road culvert project.

The CHIPS money from the State had to be refiled. Ms. Heipel needs to file in a timely manner as she waited to file all claims at once. Corrections needed to be done on each of them.

Mr. Tetrault commented that another water break on Button Brook Parkway on December 23, 2020. Repairs on that street are becoming more frequent and reached out to the board to consider an upgrade. Mr. McDonald stated not at this given moment as we have a large project now.

Mrs. Miller stated the Treasurer's office does not have the tax roll available to pick up.

Mr. Barber received a phone call from a resident from Mud Pond Road about a right of way. The town has no authority to document the right of way.

Mr. Guynup has requested to attend in his required continuing education classes at his home due to interruptions. Each year he is required to attend 24 hours of classes. Classes are being held virtually this year in 4 hour increments. The board agreed for him to attend at home. Mr. Guynup stated the planning board is close to a full board.

Mr. McDonald stressed all town employees are to wear Masks while at work.

Mr. McDonald shared 28 families and 53 children were given food and presents for the holiday with the generosity of our community. Funds will be carried over that was not used for 2021.

Public Comments on Agenda Items Only

Mr. Ryan asked for clarification on the bid process for the sewer upgrade. The Elm Street portion is an alternate portion to the upgrade. The prospective bid recipient is willing to accept base bid without the Elm Street portion.

Mr. Ryan also commented on the electric poles on Bear Swamp Road. Mr. McDonald stressed the town has absolutely no involvement. The contractor is to take care of the damage on residents lawns. The extra poles are also to be removed within 9 months.

RESOLUTION NUMBER: -20.12.30-13

A RESOLUTION AUTHORIZING THE POST-AUDIT PAYMENT OF CERTAIN CLAIMS, BILLS AND INVOICES OF THE TOWN

MOTION: Mr. Douglass

SECOND: Mr. Barber

WHEREAS, the Town Board has reviewed and audited the following claims, bills and invoices for services rendered and goods provided to the Town in December 2020:

From Town of Peru Vouchers in December 2020; #20201281 through and including #20201363,

Abstract dated December 28, 2020

For the dollar amount totaling: \$218,023.81, of that, \$31,340.01 was wired, credit cards and prepaid; and \$186,683.80 is remaining to be paid and

WHEREAS, the Town Board finds said claims, bills and invoices to be acceptable in form and reasonable in amount;

NOW, THEREFORE, BE IT

RESOLVED, that payment of the aforementioned claims, bills and invoices is approved and the Supervisor be and hereby is authorized to make such payment; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber, Jr.	x	
	Kregg Bruno	x	
	Mel Irwin	x	
	James Douglass	x	
	Brandy McDonald	x	

Carried: 5 Ayes 0 Nays

Motion by Mr. Douglass; seconded by Mr. Irwin to adjourn the regular meeting at 6:54 PM.
Ayes 5 Nays 0

Motion Carried

_____ *Supervisor* _____ *Councilman*

_____ *Councilman* _____ *Councilman*

_____ *Councilman*